



Republic of the Philippines
Department of National Defense
PHILIPPINE VETERANS AFFAIRS OFFICE
Veterans Compound
Camp General Emilio Aguinaldo, Quezon City

REQUEST FOR QUOTATION

The Philippine Veterans Affairs Office (PVAO), through its Bids and Awards Committee will undertake a Small Value Procurement for the **"Catering Services for PVAO Anniversary"** in accordance with Section 53.9 of the 2016 Revised IRR of RA 9184. The details of the project are as follows:

Project Title : Catering Services for PVAO Anniversary
ABC : Two Hundred Twenty-Nine Thousand Nine Hundred Pesos (P 229,900.00)
Specifications : See the attached Price Quotation Form (*Annex "A"*) for item description and delivery/setup details
Location : PVAO Main Office, Camp Gen. Emilio Aguinaldo, Quezon City

Submission of sealed **Price Quotation (using the prescribed form, Annex "A") and Documentary Requirements** is on or before **9:30 AM of 17 October 2022** at the PVAO-Bids and Awards Committee Secretariat, 2nd Floor Building No. 4 (Procurement Office), Philippine Veterans Affairs Office, Veterans Compound, Camp General Emilio Aguinaldo, Quezon City. Documentary Requirements shall include the following:

- a) Current Mayor's/Business Permit;
- b) PhilGEPS Registration Number; and
- c) A duly accomplished Omnibus Sworn Statement in the form prescribed by the 2016 RIRR of RA 9184 with Secretary's Certificate or Special Power of Attorney as applicable.

Open submission may be done, manually and electronically thru procurement.service@pvao.gov.ph and/or thru facsimile no. 8912-4649.

The PVAO reserves the right to accept or reject any offer/quotation, to reject all offer/quotation at any time prior to contract award, to exclude any item or reduce the number of units and corresponding ABC as determined by PVAO and to award the contract to the bidder with the most advantageous offer, without thereby incurring any liability to the interested entities.

For inquiry, you may contact us at tel. no. 8912-4649.

BY THE AUTHORITY OF THE
PVAO BIDS AND AWARDS COMMITTEE:

ENGR. DIOMEDES C. PALOR
Head, BAC Secretariat

PRICE QUOTATION FORM

Date: _____

The Bids and Awards Committee
 Philippine Veterans Affairs Office
 PVAO Compound, Camp General Emilio Aguinaldo,
 Quezon City

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation for the **Catering Services for PVAO Anniversary**:

Item No.	Item Description/Setup Details	Qty.	Unit	Unit Price	Amount
1	Catering Services for PVAO Anniversary Package: <ul style="list-style-type: none"> ▪ Roast Beef in Mushroom Sauce ▪ Grilled Chicken ▪ Parmesan Fish Fillet with Tartar Sauce ▪ Buttered Mixed Vegetables ▪ Beef Baked Macaroni ▪ Plain Rice ▪ Buko Pandan Salad ▪ Iced Tea ▪ Drinking Water 	450	Pax		
2	Grape Juice, 750ml	7	Btl.		
	Inclusions: <ul style="list-style-type: none"> ▪ Complete catering setup ▪ Round table with centerpiece ▪ Monobloc chairs with cover ▪ Waiters and buffet attendants Delivery/Setup Details: <ul style="list-style-type: none"> ▪ Date: 21 October 2022 ▪ Time: 2:00 PM ▪ Place: PVAO Covered Court, Camp Gen. Emilio Aguinaldo, Quezon City ▪ Note: Dinner shall be served at 6:00 PM 				
Total Amount					

(Amount in Words) _____

The above-quoted price is inclusive of all costs and applicable taxes.

Terms and Conditions:

- a) The Service Provider shall deliver and prepare the food requirements of PVAO not later than the dinner time specified;
- b) The Service Provider shall be responsible and liable for any incidence of food poisoning or other related discomforts that may arise from the indigestion of food served by the Service Provider;
- c) The Service Provider shall prepare take out boxes for attendees;
- d) The Service provider shall provide all equipment, tools, materials, and/or supplies required for the services;
- e) All personnel/food attendant shall be fully-vaccinated with at least one (1) booster dose; and
- f) All personnel/food attendant shall wear face masks and wear appropriate attire during the event.

SIGNATURE OVER PRINTED NAME
(Duly Authorized to sign the Bid)

BUSINESS ADDRESS

NAME OF COMPANY

TELEPHONE/FAX NO/EMAIL ADDRESS

Catering Services for PVAO Anniversary

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