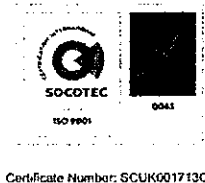




Department of National Defense
PHILIPPINE VETERANS AFFAIRS OFFICE
Quality Management System for Pension Management System
ISO 9001:2015 Certified



NOTICE OF AWARD

01 AUG 2022

MR. RAMELITO E. RAMIREZ
Authorized Representative
DOÑA ALEJANDRA INC.
G/F ESNA Bldg., #30 Timog Ave.
Brgy. Laging Handa, Quezon City

Dear Mr. Ramirez:

This is to notify you that the **Development and Implementation of Human Resource Information System (HRIS)** is hereby awarded to your company as the Bidder with the **Single Calculated and Responsive Bid (SCRB)** in the total amount of **Nine Hundred Forty-Eight Thousand Two Hundred Forty-Seven Pesos & 10/100 (P 948,247.10)**.

You are therefore required within ten (10) calendar days from receipt of this Notice of Award to submit to us the Performance Security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184 as condition for the signing of the Contract.


You are also required within the said ten (10) calendar days to formally sign the Contract Agreement.

Failure on your part to comply with these requirements shall constitute a sufficient ground for cancellation of this award and forfeiture of your Bid Security.

Very truly yours,


ATTY. ROLANDO D. VILLAFIOR
Officer-in-Charge, PVAO

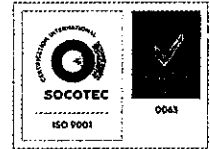
Conforme:


Ramecito E. Ramirez

Date: Aug. 1, 2022



Department of National Defense
PHILIPPINE VETERANS AFFAIRS OFFICE
Quality Management System for Pension Management System
ISO 9001:2015 Certified



Certificate Number: SCU001713Q

NOTICE TO PROCEED

22 AUG 2022

MR. RAMELITO E. RAMIREZ
Authorized Representative
DOÑA ALEJANDRA INC.
G/F ESNA Bldg., #30 Timog Ave.
Brgy. Laging Handa
Quezon City

Dear **Mr. Ramirez:**

The attached Contract Agreement having been approved, notice is hereby given to **DOÑA ALEJANDRA INC.** for the **Development and Implementation of Human Resource Information System (HRIS)**, effective upon receipt and acceptance of this Notice.

You are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Schedule of Requirements.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other to the PHILIPPINE VETERANS AFFAIRS OFFICE.

Very truly yours,

USEC. REYNALDO B. MAPAGU
Administrator, PVAO

Conforme:

RAMELITO E. RAMIREZ
Date: RF AUGUST 23, 2022





Department of National Defense
PHILIPPINE VETERANS AFFAIRS OFFICE
Veterans Compound
Camp General Emilio Aguinaldo
Quezon City

CA-23-2022

Contract Agreement

**DEVELOPMENT AND IMPLEMENTATION OF HUMAN
RESOURCE INFORMATION SYSTEM (HRIS)**

THIS AGREEMENT, made the AUG 18 2022 day of 20 between PHILIPPINE VETERANS AFFAIRS OFFICE of the Philippines of the one part and DOÑA ALEJANDRA INC. of G/F ESNA Bldg., #30 Timog Ave. Brgy. Laging Handa, Quezon City of the other part:


WHEREAS the Entity invited Bids for certain goods and ancillary services, particularly **Development and Implementation of Human Resource Information System (HRIS)** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Nine Hundred Forty-Eight Thousand Two Hundred Forty-Seven Pesos & 10/100 (P 948,247.10)**.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid. Including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

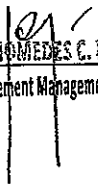
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**
3. In consideration for the sum of **Nine Hundred Forty-Eight Thousand Two Hundred Forty-Seven Pesos & 10/100 (P 948,247.10)** or such other sums as may be ascertained, Doña Alejandra Inc. agrees to supply the **Development and Implementation of Human Resource Information System (HRIS)** in accordance with its Bid.
4. The **Philippine Veterans Affairs Office** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.


IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


USEC REYNALDO B. MAPAGU
Representative of Procuring Entity


MR. RAMELITO E. RAMIREZ
Authorized Representative
Doña Alejandra Inc.

SIGNED IN THE PRESENCE OF:


ENGR. DIOMEDES C. PALOR
Head, Procurement Management Section


JOHN LAPINA
L. CAPINPIN

ACKNOWLEDGEMENT



Republic of the Philippines)
Quezon City) s.s.

QUEZON CITY **AUG 18 2022**

BEFORE ME, a Notary Public for and in _____ this _____ day of _____ 2022, personally appeared presenting their government issued IDs.

ID Presented	Date of Issue	Place of Issue
--------------	---------------	----------------

USEC REYNALDO B. MAPAGU

MR. RAMELITO E. RAMIREZ

Driver's License
No. B04-01-048758

Known to me as the same persons who executed the foregoing Contract and acknowledged to me that the same is their free and voluntary act and deed.

I further acknowledge that the foregoing Contract including this page on which this acknowledgement is written, consist of _____ pages, all signed by the parties and their witness and sealed with my notarial seal.

WITNESS MY HAND AND SEAL on the date and place first above written.

Doc. No. 075
Page No. 109
Book No. 11
Series of 2022

ATTY. MICHAEL JOSEPH C. CAPINPIN
Notary Public for Quezon City
Valid Until Dec 31, 2027
PTR No. 0694711 / 04-04-2022
IBP Life Time No. 08330
Roll No. 55499
MCLE compliance No. VI-0008995
(Extended Valid Until April 14, 2023)
Adm. Matter No. NP 119 (2022-2023)
101 Malakas Lane Brgy. Central Quezon City