



Certificate Number: SCUK0017130

## NOTICE OF AWARD

11 MAY 2022

**MS. MARGARET J. CASTILLEJO**  
Proprietor  
**MELECIO CONSTRUCTION**  
11 Maria Basa St., Pacdal  
Baguio City

Dear Ms. Castillejo:

This is to notify you that the **Repair and Renovation of Luna Hall Ground Floor** is hereby awarded to your company as the Bidder with the **Lowest Calculated and Responsive Bid (LCRB)** in the total amount of **Two Million Two Hundred Seventeen Thousand Forty-Nine Pesos & 19/100 (P 2,217,049.19)** pursuant to Section 34.4 of the 2016 R-IRR of RA 9184.

You are therefore required within ten (10) calendar days from receipt of this Notice of Award to submit the following documents as conditions for the signing of the Contract; to wit:

- a) Performance Security in any of the forms prescribed in Section 39 of the 2016 R-IRR of RA No. 9184;
- b) Notice of Award (NOA) of Contract with the bidder's signed "conforme";
- c) Construction Schedule and S-Curve;
- d) Manpower Schedule;
- e) Construction Methods;
- f) Equipment Utilization Schedule;
- g) Construction Safety and Health Program approved by the DOLE;
- h) PERT/CPM or other acceptable tools of project scheduling; and
- i) Corrections to the bid resulting from the bid evaluation.

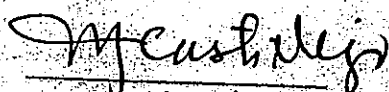
You are also required, within the said ten (10) calendar days, to formally sign the Contract Agreement.

Failure to comply with these requirements shall constitute a sufficient ground for cancellation of this award and forfeiture of your Bid Security.

Very truly yours,

  
**LTGEN ERNESTO G. CAROLINA AFP (RET)**  
Administrator

Conforme:



Date: 5/12/2022

**Serbisyo sa Beterano, Serbisyo sa Bayan**



Department of National Defense  
**PHILIPPINE VETERANS AFFAIRS OFFICE**  
Quality Management System for Pension Management System  
ISO 9001:2015 Certified



Certificate Number: SCU001713Q

## NOTICE TO PROCEED

15 JUN 2022

**MS. MARGARET J. CASTILLEJO**

Proprietor  
MELECIO CONSTRUCTION  
11 Maria Basa St., Pacdal  
Baguio City

Dear Ms. Castillejo:

The attached Contract Agreement having been approved, notice is hereby given to **MELECIO CONSTRUCTION** for the **Repair and Renovation of Luna Hall Ground Floor**, within one hundred twenty (120) calendar days effective upon receipt and acceptance of this Notice.

You are responsible for performing the services under the terms and conditions of the Contract Agreement, including the Conditions of Contract, Specifications and Drawings.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other to the PHILIPPINE VETERANS AFFAIRS OFFICE.

Very truly yours,

**LTGEN ERNESTO G CAROLINA AFP (RET)**  
Administrator

Conforme:

Date: 6/15/2022

***Serbisyo sa Beterano, Serbisyo sa Bayan***

Veterans Compound, Camp General Emilio Aguinaldo, Quezon City  
Website: [pvao.gov.ph](http://pvao.gov.ph) / Tel. No. (02) 8912-4526



Department of National Defense  
**PHILIPPINE VETERANS AFFAIRS OFFICE**  
Veterans Compound  
Camp General Emilio Aguinaldo  
Quezon City

CA-16-2022

**Contract Agreement**

**REPAIR AND RENOVATION OF LUNA HALL GROUND FLOOR**

THIS AGREEMENT, made the 15<sup>th</sup> day of February 2022 between **PHILIPPINE VETERANS AFFAIRS OFFICE** of the Philippines of the one part and **MELECIO CONSTRUCTION** of #11 Maria Basa Street Pacdal, Baguio City of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, particularly **Repair and Renovation of Luna Hall Ground Floor** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Two Million Two Hundred Seventeen Thousand Forty-Nine Pesos & 19/100 (P 2,217,049.19)**

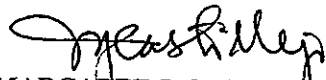
NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - i. Drawings/Plans;
    - ii. Specifications;
    - iii. Bill of Quantities;
    - iv. General and Special Conditions of Contract;
    - v. Supplemental or Bid Bulletins, if any;
  - ii. Winning bidder's bid. Including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;  
  
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**
3. In consideration for the sum of **Two Million Two Hundred Seventeen Thousand Forty-Nine Pesos & 19/100 (P2,217,049.19)** or such other sums as may be ascertained, **Melecio Construction** agrees to supply **Repair and Renovation of Luna Hall Ground Floor** in accordance with its Bid.
4. The **Philippine Veterans Affairs Office** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

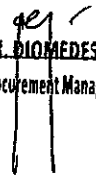
*Melecio*

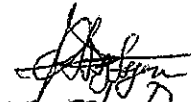
IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
LTGEN ERNESTO G CAROLINA AFP (RET)  
Representative of Procuring Entity

  
MS. MARGARET J. CASTILLEJO  
Proprietor  
Melecio Construction

SIGNED IN THE PRESENCE OF:

  
ENGR. DIONEDES C. PALON  
Head, Procurement Management Section

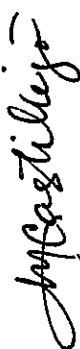
  
Leonard Dagdag

**ACKNOWLEDGEMENT**

Republic of the Philippines)  
Quezon City (Cebu City) s.s.

BEFORE ME, a Notary Public for and in \_\_\_\_\_ this 12 day of DECEMBER 2022, personally appeared presenting their government issued IDs.

	ID Presented	Date of Issue	Place of Issue
LTGEN ERNESTO G CAROLINA AFP (RET)	DND-2010-001	2/26/2019	QCity
MS. MARGARET J. CASTILLEJO	Passport No. P9963768A	12/182018	DFA NCR North




Known to me as the same persons who executed the foregoing Contract and acknowledged to me that the same is their free and voluntary act and deed.

I further acknowledge that the foregoing Contract including this page on which this acknowledgement is written, consist of \_\_\_\_\_ pages, all signed by the parties and their witness and sealed with my notarial seal.

WITNESS MY HAND AND SEAL on the date and place first above written.

Doc. No. 100  
Page No. 11  
Book No. 11  
Series of 2022

  
ATTY. RYAN M. MARTINEZ  
NOTARY PUBLIC  
UNITED STATES OF AMERICA  
BAR No. 2554377 (D. STATE OF CALIFORNIA)  
IBP No. 176455 FEBRUARY 15, 2022  
ROLL No. T2112  
DWS MATR No. RP-0710021-2022  
RELE COMPLIANCE No. M-00000