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Republic of the Philippines
PHILIPPINE VETERANS AFFAIRS OFFICE
Request for Publication of Vacant Positions

DND MAR-29-2022 9:13AM

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE VETERANS AFFAIRS OFFICE in the CSC website:

MARICIEL E. ESTACIO, MNSA

HRMO

Date:

29-Mar-22

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Supervising Shrine Curator	AFP-PVAOC-SVSC-17-2021	22	P69,963.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Shrine Curator (MC 11, s. 1996 - Category II)		Veterans Memorial and Historical Division
2	Accountant III	AFP-PVAOC-A3-1-1998	19	P49,835.00	Bachelor's degree in Commerce/ Business Administration Major in Accounting	8 hours of relevant training	2 years of relevant experience	RA 1080		Finance Division
3	Information Technology Officer I	AFP-PVAOC-ITO1-10-2010	19	P49,835.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional)/ Second Level Eligibility		Management Information Division
4	Senior Shrine Curator	AFP-PVAOC-SRSC-17-2021	18	P45,203.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Shrine Curator (MC 11, s. 1996 - Category II)		Veterans Memorial and Historical Division (Shrine Unit)

5	Senior Shrine Curator	AFP-PVAOC-SRSC-18-2021	18	P45,203.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Shrine Curator (MC 11, s. 1996 - Category II)	Veterans Memorial and Historical Division (Shrine Unit)
6	Accountant II	AFP-PVAOC-A2-8-2021	16	P38,150.00	Bachelor's degree in Commerce/ Business Administration major in Accounting	4 hours of relevant training	1 year of relevant experience	RA 1080	Finance Division
7	Administrative Officer IV	AFP-PVAOC-ADOF4-15-2021	15	P35,097.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility	Veterans Memorial and Historical Division (Shrine Unit)
8	Special Investigator II	AFP-PVAOC-SPI2-6-1998	15	P35,097.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility	Claims Division
9	Veterans Assistance Officer II	AFP-PVAOC-VETAO2-13-2021	15	P35,097.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility	Veterans Affairs Management Division
10	Administrative Officer IV	AFP-PVAOC-ADOF4-12-2021	15	P35,097.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility	Veterans Records Management Division
11	Administrative Officer III	AFP-PVAOC-ADOF3-10-2021	14	P32,321.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility	Procurement Management Section

12	Accountant I	AFP-PVAOC-A1-6-2021	12	P27,608.00	Bachelor's degree in Commerce/ Business Administration major in Accounting	None required	None required	RA 1080		Finance Division
13	Accountant I	AFP-PVAOC-A1-3-1998	12	P27,608.00	Bachelor's degree in Commerce/ Business Administration major in Accounting	None required	None required	RA 1080		Finance Division
14	Veterans Assistance Officer I	AFP-PVAOC-VETAO1-9-2010	11	P25,439.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional)/ Second Level Eligibility		Field Service Extension Office Bacolod
15	Administrative Officer II	AFP-PVAOC-ADOF2-12-2021	11	P25,439.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional)/ Second Level Eligibility		Veterans Memorial and Historical Division
16	Administrative Officer II	AFP-PVAOC-ADOF2-1-2010	11	P25,439.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional)/ Second Level Eligibility		Finance Division
17	Administrative Officer II	AFP-PVAOC-ADOF2-2-2010	11	P25,439.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional)/ Second Level Eligibility		Veterans Memorial and Historical Division (Shrine Unit)

18	Administrative Officer I	AFP-PVAOC-ADOF1-9-2021	10	P22,190.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional)/ Second Level Eligibility	Procurement Management Section
19	Administrative Assistant II (Accounting Clerk III)	AFP-PVAOC-ADAS2-5-2021	8	P18,998.00	Completion of two-year studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	Finance Division
20	Assistant Financial Claims Examiner	AFP-PVAOC-AFCE-38-1998	7	P17,899.00	Completion of two years studies in College	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	Claims Division
21	Shrine Guide	AFP-PVAOC-SHRG-15-2021	6	P16,877.00	Completion of two years studies in College	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	Veterans Memorial and Historical Division (Shrine Unit)
22	Shrine Guide	AFP-PVAOC-SHRG-16-2021	6	P16,877.00	Completion of two years studies in College	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	Veterans Memorial and Historical Division (Shrine Unit)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 11, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Mariciel E. Estacio, MNSA
Chief Human Resource Development Division
Camp General Emilio Aguinaldo, Quezon City
careers.hrdd@pvao.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.