



Department of National Defense  
**PHILIPPINE VETERANS AFFAIRS OFFICE**  
*Quality Management System for Pension Management System*  
ISO 9001:2015 Certified



Certificate Number: 2019010109

## NOTICE OF AWARD

14 MAR 2022

MR. SALCEDO D. LEAL  
Proprietor  
S.D. LEAL GRAPHICS  
2195-F YSL Bldg., Leveriza St.  
Pasay City

Dear Mr. Leal:

This is to notify you that the Production and Printing of PVAO Manual on Guidelines on Internal Reporting and Whistle Blowing Policy is hereby awarded to your company as the Bidder with the Lowest Calculated and Responsive Quotation in the total amount of Thirty Thousand Nine Hundred Pesos (P 30,900.00).

You are therefore required within three (3) calendar days from the receipt of this Notice of Award to formally enter into contract with us. Failure to enter into the said contract shall constitute a sufficient ground for cancellation of this award.

Further be informed that, in compliance with the documentary requirements as provided in the 2016 Revised IRR of RA 9184, you must submit your company's renewed Business Permit prior to payment of your services.

Very truly yours,

  
LTGEN ERNESTO G. CAROLINA AFP (RET)  
Administrator

Conforme:

  
SALCEDO D. LEAL

Date: March 14, 2022

*Serbisyo sa Beterano, Serbisyo sa Bayan*

Veterans Compound, Camp General Emilio Aguinaldo, Quezon City  
Website: [pvao.gov.ph](http://pvao.gov.ph) / Tel. No. (02) 8912-4526



## NOTICE TO PROCEED

23 MAR 2022

**MR. SALCEDO D. LEAL**

Proprietor

S.D. LEAL GRAPHICS

2195-F YSL Bldg., Leveriza St.

Pasay City

Dear Mr. Leal:

The attached Job Order and production sample having been approved, notice is hereby given to **S.D. LEAL GRAPHICS** for the **Production and Printing of PVAO Manual on Guidelines on Internal Reporting and Whistle Blowing Policy**, within fifteen (15) calendar days effective upon receipt and acceptance of this Notice

You are responsible for performing the services under the terms and conditions of the Job Order.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other to the PHILIPPINE VETERANS AFFAIRS OFFICE.

Very truly yours,

**LTGEN ERNESTO G CAROLINA AFP (RET)**  
Administrator

Conforme:

Salcedo D. Leal

Date: March 28, 2022

**JOB ORDER  
PHILIPPINE VETERANS AFFAIRS OFFICE**

<b>Supplier :</b> S.D. LEAL GRAPHICS	<b>J.O. No. :</b> PVAO-JO-SVP-22-03-17
<b>Acct. Name:</b> S.D. LEAL GRAPHICS by SALCEDO D. LEAL	
<b>Bank Name:</b> LBP - OWWA E.O. Branch	<b>Contact Person:</b> Willie Nollodo
<b>Acct. No:</b> 1701-0276-00	<b>Contact No:</b> 85560749/85338826
<b>Address :</b> 2195 F. YSL Bldg., Leveriza St., Pasay City	<b>Date:</b> 15-Mar-22
<b>TIN :</b> 165-075-259-000	<b>Mode of Procurement :</b> Sec. 53.9 - SVP

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

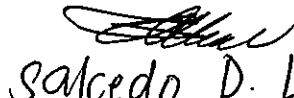
<b>Place of Delivery :</b> PVAO Compound, Camp Gen. Emilio Aguinaldo, Quezon City	<b>Delivery Term :</b> Complete delivery within 15 c.d. upon receipt the Notice to Proceed
<b>Date of Delivery :</b> Within fifteen (15) c.d. upon receipt of the Notice to Proceed	<b>Payment Term :</b> within thirty (30) c.d. upon delivery and acceptance of goods/service

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	copies	<b>PVAO Manual on Guidelines on Internal Reporting and Whistle Blowing Policy</b>  <b>Specifications:</b> <ul style="list-style-type: none"> <li>• Type: Booklet</li> <li>• Size: 5.84" x 8.27" (half size of A4)</li> <li>• Color: Full color on all pages</li> <li>• Stock Cover: Card Stock, C2S 120 lbs. (in matte + spot UV lamination)</li> <li>• Stock Inside: 80 lbs., Matte</li> <li>• Pages: 40 pages including cover</li> <li>• Binding: Saddle Stitching</li> <li>• Process: Computer-To-Plate, Offset Printing</li> </ul>	600	51.50	30,900.00

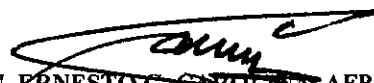
(Total Amount in Words) **Thirty Thousand Nine Hundred Pesos** **30,900.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

  
Salcedo D. Leal  
 Signature over Printed Name of Supplier  
March 16, 2022  
 Date

Very truly yours,

  
 LTGEN. ERNESTO G. CASTILLO, AFP (RET)  
 PVAO ADMINISTRATOR

**Fund Cluster :** 01  
**Funds Available :** ₱ 30,900.00

GRACIA BACAY

Signature over Printed Name of Chief Accountant/Head of Accounting  
Division/Unit

**ORS/BURS No. :** 02-102101-2022-03-M7N  
**Date of the ORS/BURS:** 17 MAR 2022  
**Amount :** 30,900.00