



Republic of the Philippines
Department of National Defense
PHILIPPINE VETERANS AFFAIRS OFFICE
Veterans Compound
Camp General Emilio Aguinaldo, Quezon City

REQUEST FOR QUOTATION

The Philippine Veterans Affairs Office (PVAO), through its Bids and Awards Committee will undertake a Small Value Procurement for the **“Supply and Delivery of Snack Meals for the 2022 Philippine Veterans Week and Araw ng Kagitingan”** in accordance with Section 53.9 of the 2016 Revised IRR of RA 9184. The details of the project are as follows:

Project Title : Supply and Delivery of Snack Meals for the 2022 Philippine Veterans Week and *Araw ng Kagitingan*

ABC : One Hundred Nineteen Thousand Five Hundred Pesos (P 119,500.00)

Specifications : See the attached Price Quotation Form (*Annex “A”*) for item description and delivery details

Submission of sealed **Price Quotation** (*using the prescribed form, Annex “A”*) and **Documentary Requirements** is on or before **10:00 AM of 21 March 2022** at the PVAO-Bids and Awards Committee Secretariat, 2nd Floor Building No. 4 (Procurement Office), Philippine Veterans Affairs Office, Veterans Compound, Camp General Emilio Aguinaldo, Quezon City. Documentary Requirements shall include the following:

- a) Current Mayor’s/Business Permit or in cases of recently expired Mayor’s/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit;
- b) PhilGEPS Registration Number; and
- c) A duly accomplished Omnibus Sworn Statement in the form prescribed by the 2016 RIRR of RA 9184 with Secretary’s Certificate or Special Power of Attorney as applicable.

Open submission may be done, manually and electronically thru procurement.service@pvao.gov.ph and/or thru facsimile no. 8912-4649.

The PVAO reserves the right to accept or reject any offer/quotation, to reject all offer/quotation at any time prior to contract award, to exclude any item or reduce the number of units and corresponding ABC as determined by PVAO and to award the contract to the bidder with the most advantageous offer, without thereby incurring any liability to the interested entities.

For inquiry, you may contact us at tel. no. 8912-4649.

BY THE AUTHORITY OF THE
PVAO BIDS AND AWARDS COMMITTEE:


ENGR. DIOMEDES C. PALOR
Head, BAC Secretariat

PRICE QUOTATION FORM

Date: _____

The Bids and Awards Committee
 Philippine Veterans Affairs Office
 PVAO Compound, Camp General Emilio Aguinaldo,
 Quezon City

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation for the **Supply and Delivery of Snack Meals for the 2022 Philippine Veterans Week and Araw ng Kagitingan**, as follows:

Item No.	Item Description	Delivery Details (Date/Location)	Qty.	Unit Price	Amount
1	SNACK MEAL ▪ 1 pc. Clubhouse Sandwich (Ham, Lettuce, Tomato) ▪ 1 bot. Mineral Water, 350ml. ▪ Individually packed with tissue	05 April 2022, 5:00 AM Heroes Hall, Libingan Ng Mga Bayani, Taguig City	30 Pax		
2	SNACK MEAL ▪ 1pc. Bacon & Egg Sandwich ▪ 1 bot. Mineral Water, 350ml. ▪ Individually packed with tissue		350 Pax		
3	SNACK MEAL ▪ 1 pc. Burger with Lettuce ▪ 1 bot. Mineral Water, 350ml. ▪ Individually packed with tissue		100 Pax		
4	SNACK MEAL ▪ 1 pc. Ham & Egg Sandwich ▪ 1 bot. Mineral Water, 350ml. ▪ Individually packed with tissue	1st Week of April (Exact date & time TBAL) Phil. Navy HQ, 2351 Roxas Blvd., Malate, Manila	250 Pax		
5	SNACK MEAL ▪ 1 pc. Burger with Lettuce ▪ 1 bot. Mineral Water, 350ml. ▪ Individually packed with tissue	11 April 2022, 5:00 PM Heroes Hall, Libingan Ng Mga Bayani, Taguig City	450 Pax		
Total Amount					

Note: Food tasting/sampling shall be conducted prior to award of contract.

(Amount in Words) _____

The above-quoted price is inclusive of all costs and applicable taxes.

Terms and Conditions of the Supply and Services:

- a) The Service Provider shall ensure utmost cleanliness and proper hygiene in the preparation and handling of food.
- b) The Service Provider shall ensure that damage/spoilage or deterioration of food is prevented during transit to their final destination. Sufficient and sanitary packaging shall be provided for this purpose.
- c) Delivery of Goods shall be made by the Service Provider in accordance with the delivery details specified in the Price Quotation Form.
- d) Any injury (e.g. food poisoning) arising from the consumption of food/packed meal provided by the Supplier during the event shall be the sole liability of the Service Provider.
- e) PVAO reserves the right to terminate the delivery of the goods at any time and for any reason at the discretion of the agency.

SIGNATURE OVER PRINTED NAME
(Duly Authorized to sign the Bid)

BUSINESS ADDRESS

NAME OF COMPANY

TELEPHONE/FAX NO/EMAIL ADDRESS

Supply and Delivery of Snack Meals for the 2022 Philippine
Veterans Week and Araw ng Kagitingan