



Department of National Defense
PHILIPPINE VETERANS AFFAIRS OFFICE
Quality Management System for Pension Management System
ISO 9001:2015 Certified



Certificate Number: SCU0017130

NOTICE OF AWARD

00 JAN 2022

MR. PAUL RYAN D. CARINGAL
Authorized Representative
OTUS COPY-SYSTEMS, INC.
10F MG Tower, 75 Shaw Blvd.
Mandaluyong City

Dear Mr. Caringal:

This is to notify you that the **Rental of Monochrome and Full-Color Digital Photocopying Machines for CY 2022** is hereby awarded to your company as the Bidder with the **Single Calculated and Responsive Bid (SCRB)** in the total amount of **Two Million Six Hundred Eighty-Eight Thousand Pesos (P 2,688,000.00)**.

You are therefore required within ten (10) calendar days from receipt of this Notice of Award to submit to us the Performance Security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184 as condition for the signing of the Contract.

You are also required within the said ten (10) calendar days to formally sign the Contract Agreement.

Failure on your part to comply with these requirements shall constitute a sufficient ground for cancellation of this award and forfeiture of your Bid Security.

Very truly yours,

LTGEN ERNESTO G CAROLINA AFP (RET)
Administrator

Conforme:

PAUL RYAN D. CARINGAL

Date: JANUARY 4, 2022

Serbisyo sa Beterano, Serbisyo sa Bayan

Veterans Compound, Camp General Emilio Aguinaldo, Quezon City
Website: pvao.gov.ph / Tel. No. (02) 8912-4526



Department of National Defense
PHILIPPINE VETERANS AFFAIRS OFFICE
Quality Management System for Pension Management System
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Certificate Number: SCUK0017110

NOTICE TO PROCEED

24 JAN 2022

MR. PAUL RYAN D. CARINGAL
Authorized Representative
OTUS COPY SYSTEMS, INC.
10F MG Tower, 75 Shaw Blvd.
Mandaluyong City

Dear Mr. Caringal:

The attached Contract Agreement having been approved, notice is hereby given to **OTUS COPY SYSTEMS, INC.** for the **Rental of Monochrome and Full-Color Digital Photocopying Machines for CY 2022**, effective upon receipt and acceptance of this Notice.

You are responsible for performing the services under the terms and conditions of the Contract Agreement.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other to the PHILIPPINE VETERANS AFFAIRS OFFICE.

Very truly yours,

LTGEN ERNESTO G. CAROLINA APP (RET)
Administrator

Conforme:

PAUL RYAN D. CARINGAL

Date: JANUARY 26, 2022

Serbisyo sa Beterano, Serbisyo sa Bayan

Veterans Compound, Camp General Emilio Aguinaldo, Quezon City
Website: pvao.gov.ph / Tel. No. (02) 8912-4526



Department of National Defense
PHILIPPINE VETERANS AFFAIRS OFFICE
Veterans Compound
Camp General Emilio Aguinaldo
Quezon City

CA-04-2022

Contract Agreement

**RENTAL OF MONOCHROME AND FULL-COLOR DIGITAL
PHOTOCOPYING MACHINES FOR CY 2022**

THIS AGREEMENT, made the _____ day of _____ 20____ between PHILIPPINE VETERANS AFFAIRS OFFICE of the Philippines of the one part and OTUS COPY SYSTEMS, INC. of 10F MG Tower, 75 Shaw Blvd., Mandaluyong City of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, particularly **Rental of Monochrome and Full-Color Digital Photocopying Machines for CY 2022** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Two Million Six Hundred Eighty-Eight Thousand Pesos (P 2,688,000.00)**.


NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid. Including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

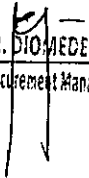
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**
3. In consideration for the sum of **Two Million Six Hundred Eighty-Eight Thousand Pesos (P 2,688,00.00)** or such other sums as may be ascertained, **Otus Copy Systems, Inc.** agrees to supply **Rental of Monochrome and Full-Color Digital Photocopying Machines for CY 2022** in accordance with its Bid.
4. The **Philippine Veterans Affairs Office** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

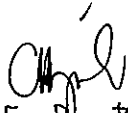
IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


LTGEN ERNESTO G CAROLINA AFP (RET)
Representative of Procuring Entity


MR. PAUL RYAN D. CARINGAL
Authorized Representative
Otus Copy Systems, Inc.

SIGNED IN THE PRESENCE OF:


ENGR. DIOMEDES C. PALOR
Head, Procurement Management Section


CLAIRE B. JOSEPH

ACKNOWLEDGEMENT

Republic of the Philippines)
Quezon City) s.s.

BEFORE ME, a Notary Public for and in QUEZON CITY this JAN 17 2022 day of 2021, personally appeared presenting their government issued IDs.

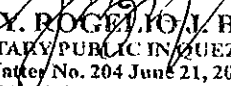
	ID Presented	Date of Issue	Place of Issue
LTGEN ERNESTO G CAROLINA AFP (RET)	DND-2010-001	2/26/2019	Quezon City
MR. PAUL RYAN D. CARINGAL	Passport No. P6641560A	4/04/2018	DFA, Manila

Known to me as the same persons who executed the foregoing Contract and acknowledged to me that the same is their free and voluntary act and deed.

I further acknowledge that the foregoing Contract including this page on which this acknowledgement is written, consist of _____ pages, all signed by the parties and their witness and sealed with my notarial seal.

WITNESS MY HAND AND SEAL on the date and place first above written.

Doc. No. 137
Page No. 14
Book No. 16
Series of 2021 - 2021


ATTY. ROGELIO J. BOLIVAR
NOTARY PUBLIC IN QUEZON CITY
AM Adm. Matter No. 204 June 21, 2021 to Dec. 31, 2022
IRP O.R. No. 132154 MD 2022 & URP O.R. No. 133076 MD 2022
P.R. O.R. No. 2463255 D 1/3/22 / Rol No. 33832/TIN# 129-871-009
MCLE No. V1-0070583 valid from 12/16/19 until 04/14/22 Quezon City
Address: 31-F Harvard St., Cubao, Q.C.

