

Republic of the Philippines
PHILIPPINE VETERANS AFFAIRS OFFICE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE VETERANS AFFAIRS OFFICE in the CSC website:

MARICIEL E. ESTACIO, MNSA

HRMO

Date: 6-Jan-22

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Special Investigator III	AFP-PVAOC-SPI3-3-1998	18	P43,681.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional)/ Second Level Eligibility		Claims Division
2	Administrative Officer IV	AFP-PVAOC-ADOF4-26-2005	15	P33,575.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility		Planning and Management Division
3	Fingerprint Examiner III	AFP-PVAOC-FPTEX3-9-2010	11	P23,877.00	Completion of two years studies in College	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional)/ First Level Eligibility		Claims Division

4	Administrative Assistant III	AFP-PVAOC-ADAS3-1-2005	9	P19,593.00	Completion of two years studies in College	4 hours of relevant training	1 year of relevant experience	Relevant MC 11, s. 1996 Career Service (Subprofessional)/ First Level Eligibility		Office of the Administrator
5	Assistant Financial Claims Examiner	AFP-PVAOC-AFCE-48-1998	7	P17,179.00	Completion of two years studies in College	None required	None required	Career Service (Subprofessional)/ First Level Eligibility		Claims Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 18, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Mariciel E. Estacio, MNSA
Chief, Human Resource Development Division
Camp General Emilio Aguinaldo Quezon City
careers.hrdd@pvao.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.