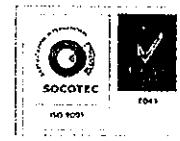




Department of National Defense  
**PHILIPPINE VETERANS AFFAIRS OFFICE**  
*Quality Management System for Pension Management System*  
ISO 9001:2015 Certified



Certificate Number: SCQR0017129

## NOTICE OF AWARD

29 OCT 2021

MS. ROSEMARIE C. ALEJANDRE  
Authorized Representative  
REGENCIA PRINTING SERVICES  
2467-C Burke House Bldg., Pedro Gil St.  
Sta Ana, Manila

Dear Ms. Alejandre:

This is to notify you that the **Production and Printing of PVAO Christmas Cards with Envelope** is hereby awarded to your company as the Bidder with the Lowest Calculated and Responsive Quotation in the total amount of **Fifty-Nine Thousand Five Hundred Pesos (P 59,500.00)**.

You are therefore required within three (3) calendar days from the receipt of this Notice of Award to formally enter into contract with us. Failure to enter into the said contract shall constitute a sufficient ground for cancellation of this award.

Very truly yours,

LTGEN ERNESTO G. CAROLINA AFP (RET)  
Administrator

Conforme:

  
Date: 10/29/21

*Serbisyo sa Beterano, Serbisyo sa Bayan*

Veterans Compound, Camp General Emilio Aguinaldo, Quezon City  
Website: [pvao.gov.ph](http://pvao.gov.ph) / Tel. No. (02) 8912-4526



Department of National Defense  
**PHILIPPINE VETERANS AFFAIRS OFFICE**  
Quality Management System for Pension Management System  
ISO 9001:2015 Certified



Certificate Number: SCUK001713Q

## NOTICE TO PROCEED

12 NOV 2021

**MS. ROSEMARIE C. ALEJANDRE**  
Authorized Representative  
REGENCIA PRINTING SERVICES  
2467-C Burke House Bldg., Pedro Gil St.  
Sta Ana, Manila

Dear Ms. Alejandre:

The attached Job Order and production samples having been approved, notice is hereby given to **REGENCIA PRINTING SERVICES** for the **Production and Printing of PVAO Christmas Cards with Envelope**, within fifteen (15) calendar days upon receipt and acceptance of this Notice

You are responsible for performing the services under the terms and conditions of the Job Order.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other to the PHILIPPINE VETERANS AFFAIRS OFFICE.

Very truly yours,

**LTGEN ERNESTO G. CAROLINA AFP (RET)**  
Administrator

Conforme:

Date: 11/12/21

**Serbisyo sa Beterano, Serbisyo sa Bayan**

**JOB ORDER**  
**PHILIPPINE VETERANS AFFAIRS OFFICE**

<b>Supplier :</b> <u>REGENCIA PRINTING SERVICES</u>	<b>J.O. No. :</b> <u>PVAO-JO-SVP-21-10-36</u>
<b>Bank Name :</b> <u>METROBANK - Midtown UN Ave. Branch</u>	<b>Contact Person:</b> <u>Ms. Rosemarie C. Alejandre</u>
<b>Acct. No :</b> <u>175-7-175-51166-7</u>	<b>Contact No:</b> <u>0915-3413323</u>
<b>Address :</b> <u>2467-C Burke House Building, Market Road Corner</u> <u>Pedro Gil St., Sta. Ana, Manila</u>	<b>Date :</b> <u>29-Oct-21</u>
<b>TIN :</b> <u>245-821-996-000</u>	<b>Mode of Procurement :</b> <u>Sec. 53.9 - SVP</u>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery :</b> <u>PVAO-Compound, Camp Gen. Emilio Aguinaldo, Quezon City</u>	<b>Delivery Term :</b> <u>Complete delivery and installation within 15 c.d. upon receipt of the Notice to Proceed</u>
<b>Date of Delivery :</b> <u>Within fifteen (15) c.d. upon receipt of the Notice to Proceed</u>	<b>Payment Term :</b> <u>within thirty (30) c.d. upon delivery and acceptance of goods</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>Production and Printing of PVAO Christmas Card with Envelope</b>			
	pc	Christmas Card with Envelope (for Veteran)	1,000	25.00	25,000.00
	pc	Christmas Card with Envelope (for Stakeholders)	1500	23.00	34,500.00
		(As per approved production samples)			
		<b>Purpose:</b> For distribution to the veterans and stakeholder			

(Total Amount in Words) Fifty Nine Thousand Five Hundred Pesos **59,500.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

*Rosemarie Alejandre*  
Signature over Printed Name of Supplier  
10/29/21  
Date

Very truly yours,

*[Signature]*  
**LTGEN. ERNESTO G. CANTERA, AFP (RET)**  
PVAO ADMINISTRATOR

**Fund Cluster :** 01

**Funds Available :** ₱ 59,500.00

*[Signature]*  
**GRACIA BACCAY**  
Signature over Printed Name of Chief Accountant/Head of Accounting  
Division/Unit

**ORS/BURS No. :** 02-101101-2021-11-00 2276

**Date of the ORS/BURS:** 05 NOV 2021

**Amount :** ₱ 59,500.00