



Republic of the Philippines
Department of National Defense
PHILIPPINE VETERANS AFFAIRS OFFICE
Veterans Compound
Camp General Emilio Aguinaldo, Quezon City

REQUEST FOR QUOTATION

The Philippine Veterans Affairs Office (PVAO), through its Bids and Awards Committee will undertake a Shopping for the **"Supply and Delivery of Inks, Toners and Cartridges"** in accordance with Section 52.1(b) of the 2016 Revised IRR of RA 9184. The details of the project are as follows:

Project Title : Supply and Delivery of Inks, Toners and Cartridges
ABC : Two Hundred Fifty-Nine Thousand Two Hundred Pesos (P 259,200.00)
Specifications : See the attached Price Quotation Form (*Annex "A"*)
Delivery Period : Within fifteen (15) calendar days upon receipt of the Notice to Proceed
Location : PVAO Compound, Camp Gen. Emilio Aguinaldo, Quezon City

Submission of sealed **Price Quotation** (*using the prescribed form, Annex "A"*) and **Eligibility Documents** is on or before **5:00 PM of 07 September 2021** at the PVAO Bids and Awards Committee Secretariat, 2nd Floor Building No. 4 (Procurement Office), Philippine Veterans Affairs Office, Veterans Compound, Camp General Emilio Aguinaldo, Quezon City. Eligibility Documents shall include the following:

- a) Current Mayor's/Business Permit; and
- b) PhilGEPS Registration Number.

Non-submission of eligibility documents shall be automatically rejected at the opening of quotations.

Open submission may be done, manually and electronically thru procurement.service@pvao.gov.ph and/or thru facsimile no. 8912-4649.

The PVAO reserves the right to accept or reject any offer/quotation, to reject all offer/quotation at any time prior to contract award, to exclude any item or reduce the number of units and corresponding ABC as determined by PVAO and to award the contract to the bidder with the most advantageous offer, without thereby incurring any liability to the interested entities.

For inquiry, you may contact us at tel. no. 8912-4649.

BY THE AUTHORITY OF THE
PVAO BIDS AND AWARDS COMMITTEE:


ENGR. DIOMEDES C. PALOR
Head, BAC Secretariat

PRICE QUOTATION FORM

Date: _____

The Bids and Awards Committee
 Philippine Veterans Affairs Office
 PVAO Compound, Camp General Emilio Aguinaldo,
 Quezon City

Sir:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation for the **Supply and Delivery of Inks, Toners and Cartridges**, as follows:

Item No.	Item Description/Specifications	Qty.	Unit	Unit Price	Amount
1	Toner Cartridge, Samsung MLT-D103S, Black	15	cart		
2	Toner Cartridge, HP CB435A, Black	15	cart		
3	Ink, Epson 001 (C13T03Y100), 127ml, Pigment Black	40	btl.		
4	Ink, Epson 001 (C13T03Y200), 70ml, Dye Cyan	40	btl.		
5	Ink, Epson 001 (C13T03Y300), 70ml, Dye Magenta	40	btl.		
6	Ink, Epson 001 (C13T03Y400), 70ml, Dye Yellow	40	btl.		
7	Ink, Epson C13T664200 (T6642), 70ml, Cyan	20	btl.		
8	Ink, Epson C13T664300 (T6643), 70ml, Magenta	20	btl.		
9	Ink, Epson C13T664400 (T6644), 70ml, Yellow	20	btl.		
10	Ink Cartridge, HP 680 (F6V27AA), Black	10	cart		
11	Ink Cartridge, HP 680 (F6V26AA), Tri Color	10	cart		
Total Amount					

Note: 1) Partial bid is not allowed. Awarding shall be in a single lot basis.
 2) Shall be genuine Samsung/HP/Epson products.

(Amount in Words) _____

The above-quoted price is inclusive of all costs and applicable taxes.

Very truly yours,

 SIGNATURE OVER PRINTED NAME
 (Duly Authorized to sign the Bid)

 BUSINESS ADDRESS

 NAME OF COMPANY

 TELEPHONE/FAX NO/EMAIL ADDRESS

11