



## NOTICE OF AWARD

18 JUN 2021

**MS. RHEN JOY A. NUEVAESPAÑA**  
Proprietress  
JARHENS TRADING  
Unit 3, #3 Albert St., Kingsville Exec. Subd.  
Mayamot, Antipolo City

Dear Ms. Nuevaespaña:

This is to notify you that the **Supply and Delivery of Office Supplies** is hereby awarded to your company as the Bidder with the Lowest Calculated and Responsive Quotation in the total amount of **Four Hundred Fifty-Three Thousand Two Hundred Pesos (P 453,200.00)**.

You are therefore required within three (3) calendar days from the receipt of this Notice of Award to formally enter into contract with us. Failure to enter into the said contract shall constitute a sufficient ground for cancellation of this award.

Very truly yours,

**LTGEN ERNESTO G. CAROLINA AFP (RET)**  
Administrator

Conforme:

RHEN JOY A. NUEVAESPAÑA

Date: 6/18/2021

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*Serbisyo sa Beterano, Serbisyo sa Bayan*

Veterans Compound, Camp General Emilio Aguinaldo, Quezon City  
Website: [pvao.gov.ph](http://pvao.gov.ph) / Tel. No. (02) 8912-4526



Department of National Defense  
**PHILIPPINE VETERANS AFFAIRS OFFICE**  
Quality Management System for Pension Management System  
ISO 9001:2015 Certified



Certificate Number: SCU001713Q

## NOTICE TO PROCEED

28 JUN 2021

**MS. RHEN JOY A. NUEVAESPAÑA**

Proprietress

JARHENS TRADING

Unit 3, #3 Albert St., Kingsville Exec. Subd.

Mayamot, Antipolo City

Dear Ms. Nuevaespaña:

The attached Purchase Order having been approved, notice is hereby given to **JARHENS TRADING** for the **Supply and Delivery of Office Supplies**, within seven (7) calendar days upon receipt and acceptance of this Notice.

You are responsible for performing the services under the terms and conditions of the Purchase Order.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other to the PHILIPPINE VETERANS AFFAIRS OFFICE.

Very truly yours,

**LT GEN ERNESTO G. CAROLINA AFP (RET)**

Administrator

Conforme:

RHEN JOY A. NUEVAESPAÑA

Date: 6/30/2021

**Serbisyo sa Beterano, Serbisyo sa Bayan**

Veterans Compound, Camp General Emilio Aguinaldo, Quezon City  
Website: [pvao.gov.ph](http://pvao.gov.ph) / Tel. No. (02) 8912-4526

**PURCHASE ORDER  
PHILIPPINE VETERANS AFFAIRS OFFICE**

<b>Supplier :</b> JARIHENS TRADING	<b>P.O. No. :</b> PVAO-PO-S-21-06-31
<b>Bank Name:</b> Landbank of the Phil. - Araneta Center Branch	<b>Contact Person:</b> Rhen Joy A. Nuevaespana
<b>Acct. No.:</b> 3841-0030-89	<b>Contact No.:</b> 7966-0132
<b>Address :</b> Unit 3, #3 Albert St., Kingsville Exec. Subd. Mayamot, Antipolo City	<b>Date :</b> 18-Jun-21
<b>TIN :</b> 314-228-538-000 (VAT)	<b>Mode of Procurement :</b> Shopping - Sec. 52.1 (b)

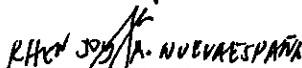
Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery :</b> PVAO-Compound, Camp Gen. Emilio Aguinaldo, Quezon City	<b>Delivery Term :</b> Complete delivery within 7 c.d. upon receipt of the Notice to Proceed
<b>Date of Delivery :</b> Within seven (7) c.d. upon receipt of the Notice to Proceed	<b>Payment Term :</b> within thirty (30) c.d. upon delivery and acceptance of goods


Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>Supply and Delivery of Office Supplies</b>			
	ream	<b>Paper, Multicopy, A4 Size, 80 GSM</b> 210mm x 297mm (500 sheets/ream), Color: White	1,000	180.00	180,000.00
	ream	<b>Paper, Multicopy, 8.5in x 13in, 80 GSM</b> 216mm x 330mm (500 sheets/ream), Color: White	900	190.00	171,000.00
	pc	<b>Correction Tape, Film Based, Usable Length of Tape:</b> At least 8 meters, Usable: Width of Tape: 5mm (±1mm) With single Line, gear-type dispensing mechanism for adjustment/rewinding	200	50.00	10,000.00
	pc	<b>Tape Dispenser, Can be used for 1in and 3in core tapes up</b> to 24mm wide, Weighted, non-skid base	25	90.00	2,250.00
	pc	<b>Glue Stick, All purpose glue in handy twist-up applicator</b> Net Weight: At least 6 grams, Non-toxic, Acid Free	100	20.00	2,000.00
	pc	<b>Tape, Double Adhesive, White, Width: 18mm (±2mm)</b> Length: At least 30 meters	100	50.00	5,000.00
	ream	<b>Folder, Filing, Kraft, Legal Size, All Kraft Material, 18 pts.</b> (No White Tab) (100 pcs/ream)	50	800.00	40,000.00
	bottle	<b>Refill Ink for Self-Inking Stamps, Blue, Water based ink</b> specifically for self-inking silicone stamps (28 ml/bottle)	25	200.00	5,000.00
	bottle	<b>Refill Ink for Self-Inking Stamps, Black, Water based ink</b> specifically for self-inking silicone stamps (28 ml/bottle)	25	200.00	5,000.00

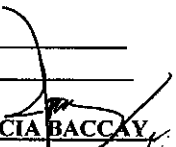
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

  
Signature over Printed Name of Supplier  
6/18/2021  
Date

Very truly yours,

  
LTGEN. ERNESTO G. CAROLINA, AFP (RET)  
PVAO ADMINISTRATOR

**Fund Cluster :** 9453,200.00  
**Funds Available :** 9453,200.00  
  
**GRACIA BACCAY**  
Signature over Printed Name of Chief Accountant/Head of Accounting  
Division/Unit

**ORS/BURS No. :** 02101101-2021-06-001201  
**Date of the ORS/BURS:** JUN 22 2021  
**Amount :** 453,200.00

**PURCHASE ORDER  
PHILIPPINE VETERANS AFFAIRS OFFICE**

Supplier : <b>JARHENS TRADING</b>	P.O. No. : <b>PVAO-PO-S-21-06-31</b>
Bank Name: <b>Landbank of the Phil. - Araneta Center Branch</b>	Contact Person: <b>Rhen Joy A. Nuevaespana</b>
Acct. No.: <b>3841-0030-89</b>	Contact No. <b>7966-0132</b>
Address : <b>Unit 3, #3 Albert St., Kingsville Exec. Subd. Mayamot, Antipolo City</b>	Date : <b>18-Jun-21</b>
TIN : <b>314-228-538-000 (VAT)</b>	Mode of Procurement : <b>Shopping - Sec. 52.1 (b)</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>PVAO-Compound, Camp Gen. Emilio Aguinaldo, Quezon City</b>	Delivery Term : <b>Complete delivery within 7 c.d. upon receipt of the Notice to Proceed</b>
Date of Delivery : <b>Within seven (7) c.d. upon receipt of the Notice to Proceed</b>	Payment Term : <b>within thirty (30) c.d. upon delivery and acceptance of goods</b>

Quantity	Unit	Description	Unit Price	Sub Total	Total
30	pack	Morocco Board, Letter Size, 230 GSM, 8.5in x 11in (10 pcs/pack), Color: Royal Blue	200.00	6,000.00	
5	ream	PVC Binder Cover, A4 Size, 200 microns, 210mm x 297mm ((100 pcs/ream), Clear/Transparent - no color or tint	500.00	2,500.00	
50	pc	Stamp Pad, No. 2, Dry, Un-inked Stamp, Bed Size: At least 60mm x 10mm	50.00	2,500.00	
150	pad	Note Pad (Sticky Notes) 3in x 3in (100 sheets/pad)	25.00	3,750.00	
80	pad	Note Pad (Sticky Notes) 3in x 4in (100 sheets/pad)	30.00	2,400.00	
70	pad	Note Pad (Sticky Notes) 3in x 5in (100 sheets/pad)	40.00	2,800.00	
50	pad	Note Pad (Sticky Notes) 2in x 3in (100 sheets/pad)	50.00	2,500.00	
30	pc	Marker, Twin Ended, Black, CD/DVD Market (Double Tip) Writing width: 0.7mm & 0.4mm	50.00	1,500.00	
50	pack	Film Index, (Flag Tape) "Sign Here" Label, 5 pads/pack (25 sheets/pads), Sheet Size: 12 x 45mm (±1mm)	80.00	4,000.00	
50	pad	Notebook, Steno, 40 Leaves, 55 GSM, Spiral Binding Size: 6in x 9in	100.00	5,000.00	
		<b>Sub Total</b>		<b>32,950.00</b>	
					<b>420,250.00</b>

- page 2 of 2 -

(Total Amount in Words) **Four Hundred Fifty Three Thousand Two Hundred Pesos** **453,200.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

*RHEN JOY A. NUEVAESPANA*  
Signature over Printed Name of Supplier  
6/18/2021  
Date

*Ernesto G. Carolina*  
**LTGEN. ERNESTO G. CAROLINA, AFP (RET)**  
**PVAO ADMINISTRATOR**

Fund Cluster : 01  
Funds Available : 453,200.00  
  
**GRACIA BACCAY**  
Signature over Printed Name of Chief Accountant/Head of Accounting  
Division/Unit

ORS/BURS No. : 0210101-2021-06-001201  
Date of the ORS/BURS: JUN 22 2021  
Amount : 453,200.00