



Republic of the Philippines
Department of National Defense
PHILIPPINE VETERANS AFFAIRS OFFICE
Veterans Compound
Camp General Emilio Aguinaldo, Quezon City

REQUEST FOR QUOTATION

The Philippine Veterans Affairs Office (PVAO), through its Bids and Awards Committee will undertake a Shopping for the **"Supply and Delivery of ICT Office Supplies"** in accordance with Section 52.1(b) of the 2016 Revised IRR of RA 9184. The details of the project are as follows:

Project Title : Supply and Delivery of ICT Office Supplies
ABC : One Hundred Twenty-Five Thousand Pesos (P 125,000.00)
Specifications : See the attached Price Quotation Form (*Annex "A"*)
Delivery Period : Within fifteen (15) calendar days upon receipt of the Notice to Proceed
Location : PVAO Compound, Camp Gen. Emilio Aguinaldo, Quezon City

Submission of sealed **Price Quotation** (*using the prescribed form, Annex "A"*), **Brochures/Pictures of the product being offered and Eligibility Documents** is on or before **5:00 PM of 29 June 2021** at the PVAO Bids and Awards Committee Secretariat, 2nd Floor Building No. 4 (Procurement Office), Philippine Veterans Affairs Office, Veterans Compound, Camp General Emilio Aguinaldo, Quezon City. Eligibility Documents shall include the following:

- a) Current Mayor's/Business Permit; and
- b) PhilGEPS Registration Number.

Non-submission of brochures/pictures of the product being offered and eligibility documents shall be automatically rejected at the opening of quotations.

Open submission may be done, manually and electronically thru procurement.service@pvao.gov.ph and/or thru facsimile no. 8912-4649.

The PVAO reserves the right to accept or reject any offer/quotation, to reject all offer/quotation at any time prior to contract award, to exclude any item or reduce the number of units and corresponding ABC as determined by PVAO and to award the contract to the bidder with the most advantageous offer, without thereby incurring any liability to the interested entities.

For inquiry, you may contact us at tel. no. 8912-4649.

BY THE AUTHORITY OF THE
PVAO BIDS AND AWARDS COMMITTEE:


ENGR. DIOMEDES C. PALOR
Head, BAC Secretariat

PRICE QUOTATION FORM

Date: _____

The Bids and Awards Committee
 Philippine Veterans Affairs Office
 PVAO Compound, Camp General Emilio Aguinaldo,
 Quezon City

Sir:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation for the **Supply and Delivery of ICT Office Supplies**, as follows:

Item No.	Item Description/Specifications	Qty.	Unit	Unit Price	Amount	Brand Offer:
1	EXTERNAL HARD DRIVE <ul style="list-style-type: none"> ▪ Capacity: 1 TB ▪ Connection Interference: <ul style="list-style-type: none"> - USB 3.0 port compatible - Type A (Super Speed) ▪ Case Material: Durable anti-shock rubber/plastic case ▪ Operational Volume: 5V (through USB) ▪ Storage Media: 2.5in HDD ▪ System Compatibility: <ul style="list-style-type: none"> - Microsoft Windows 7, 8, 9, 10 - Mac OS x 10.7 or later - Linux Kernel 2.6.31 or later ▪ With light indicator ▪ USB 3.0 Cable and English product manual included 	20	set			
2	USB FLASH DRIVE <ul style="list-style-type: none"> ▪ Capacity: 16 GB ▪ Connection Interface: USB 3.0 port compatible ▪ Plug-n-play ▪ With built-in cover (Swivel / Slide / Retractable) ▪ Memory chip/board firmly embedded 	70	piece			
3	WIRELESS MICROPHONE (Clip-on-Mic) Compact Wireless Microphone System <ul style="list-style-type: none"> ▪ Dynamic Range: 70m ▪ Frequency: 50Hz to 20Hz ▪ Transmission Rate: Digital 2.4 GHz ▪ Battery Life: 7 hours (with option for USB power) ▪ Built-in Omni Mic and 3.5mm Mic Input ▪ Miniature clip-on transmitter receiver ▪ 2-second transmitter / receiver pairing ▪ Adjustable gain settings ▪ With informative LCD Screen ▪ Included Accessories: <ul style="list-style-type: none"> - Fur Windshields (2ea) - USB-A to USB-C Cables (2ea) - SC2 Cable (1ea) - Pouch (1ea) 	2	set			

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	<ul style="list-style-type: none"> ▪ Transmitter and receiver clips can be mounted to cold-shoe brackets (camera flash mounts) 					
Total Amount						

Note: 1. *Partial bid is not allowed. Awarding shall be in a single lot basis.*
2. *Attach brochures/pictures of the product being offered.*

(Amount in Words) _____

The above-quoted price is inclusive of all cost and applicable taxes.

Very truly yours,

SIGNATURE OVER PRINTED NAME
(Duly authorized to sign the Bid)

BUSINESS ADDRESS

NAME OF COMPANY

TELEPHONE/FAX NO/EMAIL ADDRESS