



Republic of the Philippines
Department of National Defense
PHILIPPINE VETERANS AFFAIRS OFFICE
Veterans Compound
Camp General Emilio Aguinaldo, Quezon City

REQUEST FOR QUOTATION

The Philippine Veterans Affairs Office (PVAO), through its Bids and Awards Committee will undertake a Shopping for the **"Supply and Delivery of Data Folder"** in accordance with Section 52.1(b) of the 2016 Revised IRR of RA 9184. The details of the project are as follows:

Project Title : Supply and Delivery of Data Folder
ABC : Two Hundred Fifty Thousand Pesos (P 250,000.00)
Specifications : See the attached Price Quotation Form (*Annex "A"*)
Delivery Period : Within fifteen (15) calendar days upon receipt of the Notice to Proceed
Location : PVAO Compound, Camp Gen. Emilio Aguinaldo, Quezon City

Submission of sealed **Price Quotation (using the prescribed form, Annex "A") and Eligibility Documents** is on or before **5:00 PM of 29 June 2021** at the PVAO Bids and Awards Committee Secretariat, 2nd Floor Building No. 4 (Procurement Office), Philippine Veterans Affairs Office, Veterans Compound, Camp General Emilio Aguinaldo, Quezon City. Eligibility Documents shall include the following:

- a) Current Mayor's/Business Permit; and
- b) PhilGEPS Registration Number.

Non-submission of eligibility documents shall be automatically rejected at the opening of quotations.

Open submission may be done, manually and electronically thru procurement.service@pvao.gov.ph and/or thru facsimile no. 8912-4649.

The PVAO reserves the right to accept or reject any offer/quotation, to reject all offer/quotation at any time prior to contract award, to exclude any item or reduce the number of units and corresponding ABC as determined by PVAO and to award the contract to the bidder with the most advantageous offer, without thereby incurring any liability to the interested entities.

For inquiry, you may contact us at tel. no. 8912-4649.

BY THE AUTHORITY OF THE
PVAO BIDS AND AWARDS COMMITTEE:


ENGR. DIOMEDES C. PALOR
Head, BAC Secretariat

PRICE QUOTATION FORM

Date: _____

The Bids and Awards Committee
 Philippine Veterans Affairs Office
 PVAO Compound, Camp General Emilio Aguinaldo
 Quezon City

Sir:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation for the **Supply and Delivery of Data Folder**:

Item No.	Item Description/Specifications	Qty.	Unit	Unit Price	Amount
1	Data Folder (Arch File) Black – 500 pieces Blue – 250 pieces Green – 250 pieces Red – 250 pieces Specifications: <ul style="list-style-type: none"> ▪ Dimension: 75mmW x 230mmH x 380mmL (min) ▪ Chipboard: 2.5mm thick (min) ▪ Leatherette paper and/or polypropylene (PP) material made of linen design for outside cover ▪ Coated paper for inside cover including spine portion ▪ With all steel lever arch file mechanism and taglia lock ▪ Spine is provided with finger ring and clear plastic pocket for label insert 	1,250	piece		
Total Amount					

(Amount in Words) _____

The above-quoted price is inclusive of all cost and applicable taxes.

Very truly yours,

 SIGNATURE OVER PRINTED NAME
 (Duly Authorized to sign the Bid)

 BUSINESS ADDRESS

 NAME OF COMPANY

 TELEPHONE/FAX NO/EMAIL ADDRESS