



Department of National Defense  
**PHILIPPINE VETERANS AFFAIRS OFFICE**  
 Veterans Compound, Camp General Emilio Aguinaldo, Quezon City

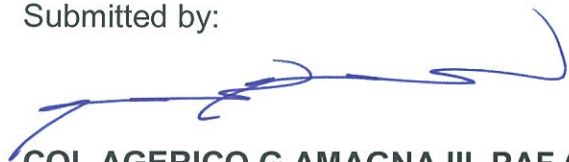
## JOB POSTING FORM

Office / Division / Unit	Number of positions requested	Item No.	Position/SG	Qualifications
VMHD – (Historical Research and Publication Section)	1		History Researcher I / SG-10	<p><b>Educational Background:</b></p> <ul style="list-style-type: none"> <li>• Bachelor's Degree on Social Studies</li> <li>• Postgraduate degree is an advantage</li> </ul> <p><b>Eligibility:</b> Career Service (Professional) / Second Level Eligibility</p> <p><b>Work Experience:</b> With research and writing experience</p>
<b>Job Description/Functions</b>				
<ul style="list-style-type: none"> <li>• Acquire researches and write-ups of histories/ biographical sketches of eminent personages, places and events with military historical significance;</li> <li>• Inspect and investigate historical places for the purpose of collecting significant data/account;</li> <li>• Prepare publications, brochures, compilations and similar information materials related to military history and veteran heroism;</li> <li>• Conduct interviews on the historicity of events and/ or personages like veterans, sons and daughters of veterans, military officers, political leaders and analysts, academes/professors;</li> <li>• Draft letters/memoranda, position papers and miscellaneous communications relative to veterans' memorialization; and</li> <li>• Perform such other related functions as instructed by the Chief, VMHD.</li> </ul>				<p><b>Training:</b> With related trainings on research work and writing</p> <p><b>Skills / Competencies:</b></p> <ul style="list-style-type: none"> <li>• Can work under extreme pressure</li> <li>• Knowledge/passion in military history</li> <li>• Articulate in both oral and written communication</li> <li>• Can work beyond office hours, during weekends and holidays</li> <li>• Can work with minimal supervision</li> <li>• Computer literate</li> <li>• Have an eye for details</li> <li>• Ability to articulate Philippine history</li> </ul>

Submit application letter, duly accomplished Personal Data Sheet, copy of Authenticated Civil Service eligibility/PRC License and School Transcript of Records to the Personnel Action and Services Section, Human Resource Development Division, Philippine Veterans Affairs Office, Camp Gen. Emilio Aguinaldo, Quezon City or email to [careers.hrdd@pvao.gov.ph](mailto:careers.hrdd@pvao.gov.ph) with the subject title "Application – History Researcher I for Veterans Memorial and Historical Division (Historical Research and Publication Section)".

Deadline for submission of application is on \_\_\_\_\_. Only short-listed applicants will be called for examination and interview. For more information, you may contact Ms. Julienne Macasaet at Tel. No. +63 02 8912 1929.

Submitted by:



**COL AGERICO G AMAGNA III, PAF (RET)**  
**Acting Chief, Veterans Memorial and Historical Division**