

Republic of the Philippines
PHILIPPINE VETERANS AFFAIRS OFFICE
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE VETERANS AFFAIRS OFFICE in the CSC website.

MARICIEL E. ESTACIO, MNSA
HRMO

Date: 4-Mar-21

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Accountant I	AFP-PVAOC-A1-3-1998	12	P26,052.00	Bachelor's degree in Commerce/ Business Administration major in Accounting	None required	None required	RA 1080	Exemplifying Professionalism Demonstrating Integrity Communicating Effectively Collaborating and Partnering Displaying Resilience Focusing on Customers Managing Risk Managing Information Demonstrating Computer Literacy Accounting Clerical/ Executive Assistance Skills Data Collection and Analysis Internal Auditing	Planning and Management Division
2	Veterans Assistance Officer I	AFP-PVAOC-VETAO1-9-2010	11	P23,877.00	Bachelor's degree	None required	None required	Career Service (Professional)/ Second Level Eligibility	Exemplifying Professionalism Demonstrating Integrity Communicating Effectively Collaborating and Partnering Displaying Resilience Focusing on Customers Adapting to and Managing Change Managing Information Veterans Services and Affairs Management Demonstrating Computer Literacy Continuous Improvement Data Collection and Analysis Clerical/ Executive Assistance Skills	Field Service Extension Office - Bacolod

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 24, 2021

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Mariciel E. Estacio, MNSA
Chief, Human Resource Development Division
Camp General Emilio Aguinaldo, Quezon City
careers.hrdd@pvao.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.