

Republic of the Philippines
PHILIPPINE VETERANS AFFAIRS OFFICE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE VETERANS AFFAIRS OFFICE in the CSC website:


MARICIEL E. ESTACIO, MNSA
HRMO

Date: 30-Apr-21

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Supervising Shrine Curator	AFP-PVAOC-SVSC-17-2021	22	68,415.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Shrine Curator (MC 11, s. 1996 - Category II)		Veterans Memorial and Historical Division

2	Engineer III	AFP-PVAOC-ENG3-16-2021	19	48,313.00	Bachelor's degree in Engineering relevant to the job	8 hours of relevant training	2 years of relevant experience	RA 1080		Veterans Memorial and Historical Division
3	Senior Shrine Curator	AFP-PVAOC-SRSC-17-2021	18	43,681.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Shrine Curator (MC 11, s. 1996 - Category II)		Veterans Memorial and Historical Division (Shrine Unit)
4	Senior Shrine Curator	AFP-PVAOC-SRSC-18-2021	18	43,681.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Shrine Curator (MC 11, s. 1996 - Category II)		Veterans Memorial and Historical Division (Shrine Unit)

5	Accountant II	AFP-PVAOC-A2-8-2021	16	36,628.00	Bachelor's degree in Commerce/ Business Administration major in Accounting	4 hours of relevant training	1 year of relevant experience	RA 1080		Accounting Section
6	Information Officer II	AFP-PVAOC-INFO2-1-2021	15	33,575.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility		Office of the Administrator (Public Affairs Office)
7	Information Officer II	AFP-PVAOC-INFO2-2-2021	15	33,575.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility		Office of the Administrator (Public Affairs Office)

8	Administrative Officer IV	AFP-PVAOC- ADOF4-13-2021	15	33,575.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility		Veterans Memorial and Historical Division
9	Administrative Officer IV	AFP-PVAOC- ADOF4-14-2021	15	33,575.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility		Veterans Memorial and Historical Division (Shrine Unit)
10	Administrative Officer IV	AFP-PVAOC- ADOF4-15-2021	15	33,575.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility		Veterans Memorial and Historical Division (Shrine Unit)

11	Veterans Assistance Officer II	AFP-PVAOC-VETAO2-13-2021	15	33,575.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility	Veterans Affairs Management Division
12	Veterans Assistance Officer II	AFP-PVAOC-VETAO2-14-2021	15	33,575.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility	Veterans Affairs Management Division
13	Administrative Officer IV	AFP-PVAOC-ADOF4-12-2021	15	33,575.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility	Veterans Records Management Division

14	Administrative Officer III	AFP-PVAOC-ADOF3-10-2021	14	30,799.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility		Procurement Management Section
15	Accountant I	AFP-PVAOC-A1-6-2021	12	26,052.00	Bachelor's degree in Commerce/ Business Administration major in Accounting	None required	None required	RA 1080		Accounting Section
16	Accountant I	AFP-PVAOC-A1-7-2021	12	26,052.00	Bachelor's degree in Commerce/Business Administration major in Accounting	None required	None required	RA 1080		Accounting Section

17	Information Officer I	AFP-PVAOC-INFO1-18-2021	11	23,877.00	Bachelor's degree	None required	None required	Career Service (Professional)/ Second Level Eligibility	Office of the Administrator (Public Affairs Office)
18	Administrative Officer II	AFP-PVAOC-ADOF2-12-2021	11	23,877.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional)/ Second Level Eligibility	Veterans Memorial and Historical Division (Shrine Unit)
19	Veterans Assistance Officer I	AFP-PVAOC-VETAO1-3-2021	11	23,877.00	Bachelor's degree	None required	None required	Career Service (Professional)/ Second Level Eligibility	Veterans Affairs Management Division

20	Veterans Assistance Officer I	AFP-PVAOC-VETAO1-4-2021	11	23,877.00	Bachelor's degree	None required	None required	Career Service (Professional)/ Second Level Eligibility	Veterans Affairs Management Division
21	Administrative Officer II	AFP-PVAOC-ADOF2-11-2021	11	23,877.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional)/ Second Level Eligibility	Veterans Records Management Division
22	History Researcher I	AFP-PVAOC-HTRYR1-19-2021	10	21,205.00	Bachelor's degree	None required	None required	Career Service (Professional)/ Second Level Eligibility	Veterans Memorial and Historical Division

23	Administrative Officer I	AFP-PVAOC-ADOF1-9-2021	10	21,205.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional)/ Second Level Eligibility	Procurement Management Section
24	Administrative Assistant II (Accounting Clerk III)	AFP-PVAOC-ADAS2-5-2021	8	18,251.00	Completion of two-year studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	Accounting Section
25	Shrine Guide	AFP-PVAOC-SHRG-15-2021	6	16,200.00	Completion of two years studies in College	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	Veterans Memorial and Historical Division (Shrine Unit)

26	Shrine Guide	AFP-PVAOC-SHRG-16-2021	6	16,200.00	Completion of two years studies in College	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	Veterans Memorial and Historical Division (Shrine Unit)
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 20, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Mariciel E. Estacio, MNSA
Chief, Human Resource Development Division
Camp General Emilio Aguinaldo, Quezon City
careers.hrdd@pvao.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.