

Republic of the Philippines
PHILIPPINE VETERANS AFFAIRS OFFICE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE VETERANS AFFAIRS OFFICE in the CSC website:

MB
MARICIEL E. ESTACIO, MNSAHRMO *MB*

Date: 04-Jan-21

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Chief Veterans Assistance Officer	AFP-PVAOC-CADOF-4-2010	24	P86,742.00	Master's Degree OR Certificate in Leadership and Management from the CSC	40 hours of training in supervision/ management learning and development intervention	4 years of experience in position/s involving supervision and management	Career Service (Professional) / Second Level Eligibility		Veterans Records Management Division
2	Financial Claims Examiner II	AFP-PVAOC-FINCE2-4-1998	14	P30,799.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	CS (Professional) / Second Level Eligibility		Claims Division
3	Administrative Aide III	AFP-PVAOC-ADA3-41-2005	3	P13,572.00	Completion of two-year studies in college	None required	None required	CS (Subprofessional) / First Level Eligibility		Planning and Management Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 20, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Mariciel E. Estacio, MNSA

Chief Human Resource Development Division

Camp General Emilio Aguinaldo, Quezon City

careers.hrdd@pvao.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.