



**PHILIPPINE VETERANS AFFAIRS OFFICE**


Camp General Emilio Aguinaldo, Quezon City

*Proposed Women's Month Activities 2020*  
*theme: "We Make Change Work for Women"*


DATE	TIME/ VENUE	PROGRAM/ ACTIVITIES	OPR	PARTICIPANTS	EXPENSES	DETAILS OF EXPENSES
MARCH 2-31	8am - 5pm Lobby of Building 1	PVAO Women's Month and NAPWPS Photo Exhibit	PAO	* To be displayed at the Mabini Hall foyer	₱ 3,000.00	Supplies and materials (P3,000.00)
2	8am PVAO Covered Court	Launching of the 2020 PVAO Women's Month Celebration during the Flag Raising activity	GAD-TWG	PVAO Employees of the Central Office	₱ 5,500.00	tarpaulin (2,500.00) and materials (P3,000.00)
3	2pm DWDD AFP Station	Radio Guesting to promote Women's Month Celebration	C, DRB / PAO - OA		₱ -	
5	8:30am - 5:30pm Samsung Hall, SM Aura, BGC	#Women2020 Summit: Women in the Next Decade	HRDD	30 employees	₱ -	Summit fee and meals FOC c/o SPARK Phils., Inc. Transportation expenses covered under EO 77
6	9am - 12nn (AM Screening) 2pm - 5pm (PM Screening)	Film Showing on Gender Sensitive Films	PAO	30 clients 30 employees	₱ 6,000.00	meals (100 x 60 = 6,000)
9	GADvocacy Talk	GADvocacy Talk: Guest c/o Dr. Pilar Ibarra	C, DRB/GAD Coordinator	all employees at the Central Office	₱ 14,800.00	meals (P9,000.00), tarp (2,500.00), plaque (2,500.00), bouquet (800.00)
12	8am - 5pm PVAO Conference Room	Policy Review and Enhancement with a Gender Lens	HRDD	30 employees	₱ -	Budget c/o PET Plan 2020
13	8am - 10 AM (lab. Exams) 1:30 PM (lecture) PVAO Covered Court	Health Awareness on Novel Coronavirus (With conduct of medical/ laboratory examinations)	HRDD/ C, DRB	150 employees	₱ -	Budget c/o PET Plan 2020
13	8am - 5pm DA - ATI	Livelihood Seminar on Corn Byproducts and Utilization	HRDD	10 employees	₱ 1,500.00	meals @ P150 x 10 (1,500.00). Transportation expenses covered under EO 77
20	2pm - 5pm PVAO Conference Room	PVAO GADtalent (Talent Has No Gender Competition)	GAD-TWG	Participants, Judges and GAD FPS/TWG	₱ 24,000.00	meals (3,000.00), tokens for judges (5,000.00), 1st Prize (5,000.00), 2nd Prize (4,000.00), 3rd Prize (3,000.00), 3 Consolation Prizes @ P1,000.00 (3,000.00)

DATE	TIME/ VENUE	PROGRAM/ ACTIVITIES	OPR	PARTICIPANTS	EXPENSES	DETAILS OF EXPENSES
26	8am - 5pm PVAO Conference Room	Orientation on Peace and Security	HRDD	PVAO Employees - Central Office	₱ -	Budget c/o PET Plan 2020
27	PVAO FSEOs and Shrine Unitts	Webinar re: "Orientation on Peace and Security"	HRDD	FSEO and Shrine employees and other employees at the Central Office	₱ -	
TBA	8m - 5pm PVAO Conference Room	Livelihood Training on Coding and Programming ( a Corporate Social Responsibility program of Accenture)	HRDD	PVAO Employees - Central Office	₱ 10,750.00	Meals (8,750.00), token (2,000.00)
<b>TOTAL ESTIMATED EXPENSES</b>					<b>₱ 71,550.00</b>	


Prepared by:

  
**LILIBETH M. BALAGAT**  
 Head, GAD Technical Working Group


Recommend Approval

  
**ASEC RAUL Z. CABALLES**  
 Deputy Administrator/  
 Chairperson, PVAO GAD FPS

Funds available for the purposes intended::

  
**ATTY BRIAN JAMES CUEVAS**  
 Chief, Planning and Management Division

Endorsed by:

  
**MARICEL E. ESTACIO, MNSA**  
 Chief, HRD Division and  
 Vice-Chairperson, PVAO GAD-FPS

Approved/Disapproved

  
**USEC ERNESTO G. CAROLINA**  
 Administrator, PVAO