

Republic of the Philippines
PHILIPPINE VETERANS AFFAIRS OFFICE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE VETERANS AFFAIRS OFFICE in the CSC website:

Mariciel E. Estacio, MNSA

HRMO

Date: 10-Jul-20

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Assistant III (Storekeeper III)	AFP-PVAOC-ADAS3-2-2005	9	P18,784.00	Completion of two-year studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional) / First Level Eligibility		General Services and Support Management Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 21, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARICIEL E. ESTACIO, MNSA
Chief, Human Resource Development Division
Camp General Emilio Aguinaldo, Quezon City
hr.service@pvao.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.