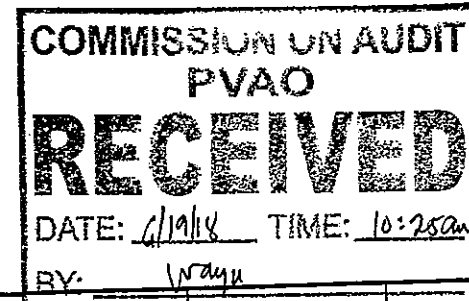


REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF NATIONAL DEFENSE  
PHILIPPINE VETERANS AFFAIRS OFFICE  
Camp Aguinaldo, Quezon City

STATEMENT OF LIQUIDATION AND BALANCES  
CASH ADVANCE/PETTY CASH FUND  
As of May 31, 2018



Name of Accountable Officer/Employees	Year Granted	Balance as of Dec. 31, 2017	Cash Advance/Petty Cash Granted as of May 2018	Total as of May 31, 2018	Liquidation/Replenishment CY 2018		Total Liquidation/ Replenishment	Balance as of May 31, 2018
					2017	2018		
<b>A. CASH ADVANCE</b>								
<b>Advances to Special Disbursing Officers (SDO)</b>								
<b>I. Active Employees</b>								
Aguilar, Elson K. <sup>1</sup>	2017	15,285,926.60	2,333,493.38	17,619,419.98	10,641,412.88	-	10,641,412.88	6,978,007.10
Morgate, Maria Corazon T.	2018	-	500,000.00	500,000.00	-	-	-	500,000.00
Rosalil, Rosalinda M.	2018	-	1,684,625.31	1,684,625.31	-	1,684,625.31	1,684,625.31	-
<b>Total Advances to SDO</b>		<b>15,285,926.60</b>	<b>4,518,118.69</b>	<b>19,804,045.29</b>	<b>10,641,412.88</b>	<b>1,684,625.31</b>	<b>12,326,038.19</b>	<b>7,478,007.10</b>
<b>Advances to Officers and Employees</b>								
<b>I. Active Employees</b>								
Aguilar, Restituto L.	2018	662.00	45,419.00	46,081.00	662.00	45,419.00	46,081.00	-
Alejandrino, Olivia C.	2018	-	30,280.00	30,280.00	-	18,640.00	18,640.00	11,640.00
Amagna, Agerico III	2018	-	12,460.00	12,460.00	-	12,460.00	12,460.00	-
Aquino, Jaylord G.	2018	-	12,460.00	12,460.00	-	12,460.00	12,460.00	-
Aquitania, Lillian G.	2018	-	80,640.00	80,640.00	-	47,180.00	47,180.00	33,460.00
Biscocho, Emmanuel	2018	-	22,420.00	22,420.00	-	15,060.00	15,060.00	7,360.00
Blasabas, Mario K.	2018	-	6,300.00	6,300.00	-	6,300.00	6,300.00	-
Borjal, Lorena	2018	-	10,960.00	10,960.00	-	-	-	10,960.00
Brillantes, Ruperto A.	2017	2,179.00	-	2,179.00	2,179.00	-	2,179.00	-
Buenafe, Lawrence Benedict	2018	-	22,530.00	22,530.00	-	-	-	22,530.00
Cabagui, John	2018	-	800.00	800.00	-	800.00	800.00	-
Cabral, Manuel B.	2018	-	13,140.00	13,140.00	-	13,140.00	13,140.00	-
Cajuguiran, Raquel A.	2018	-	119,450.00	119,450.00	-	108,490.00	108,490.00	10,960.00
Callanta, Teresa	2018	-	800.00	800.00	-	800.00	800.00	-
Cayton, Alfredo S.	2018	-	67,180.00	67,180.00	-	56,220.00	56,220.00	10,960.00
Cuevas, Brian James	2018	-	18,230.00	18,230.00	-	18,230.00	18,230.00	-
Dalioan, Joe Albert	2017	2,179.00	-	2,179.00	2,179.00	-	2,179.00	-
Dela Cruz, Liza T.	2018	-	62,340.00	62,340.00	-	62,340.00	62,340.00	-
Encienzo, Isabelita	2018	-	11,940.00	11,940.00	-	11,940.00	11,940.00	-

Name of Accountable Officer/Employees	Year Granted	Balance as of Dec. 31, 2017	Cash Advance/Petty Cash Granted as of May 2018	Total as of May 31, 2018	Liquidation/Replenishment CY 2018		Total Liquidation/ Replenishment	Balance as of May 31, 2018
					2017	2018		
Estacio, Mariciel E.	2018	-	12,960.00	12,960.00	-	12,960.00	12,960.00	-
Facun, Mercedes L.	2017	21,000.00	-	21,000.00	21,000.00	-	21,000.00	-
Firmantes, Heitrid	2018	-	118,580.00	118,580.00	-	118,580.00	118,580.00	-
Gonzales, Romeo S.	2018	-	11,120.00	11,120.00	-	11,120.00	11,120.00	-
Grampon, Charmaine Kwin	2018	-	23,850.00	23,850.00	-	16,843.50	16,843.50	7,006.50
Hipolito, Aebvee	2018	-	17,980.00	17,980.00	-	17,980.00	17,980.00	-
Hombrebueno, Don Jomar	2018	-	23,180.00	23,180.00	-	11,540.00	11,540.00	11,640.00
Lapitan, Charmine Jane	2018	-	13,740.00	13,740.00	-	2,100.00	2,100.00	11,640.00
Lladones, Mikhael Jose	2018	-	13,120.00	13,120.00	-	13,120.00	13,120.00	-
Losabe, Robert	2018	-	16,740.00	16,740.00	-	5,100.00	5,100.00	11,640.00
Luna, Melinda I.	2018	-	11,120.00	11,120.00	-	11,120.00	11,120.00	-
Mabazza, Franklin	2018	-	3,620.00	3,620.00	-	3,620.00	3,620.00	-
Magos, Ninfa	2018	-	11,940.00	11,940.00	-	11,940.00	11,940.00	-
Morgate, Maria Corazon T.	2018	-	5,820.00	5,820.00	-	5,820.00	5,820.00	-
Palor, Ferdinand	2018	-	31,720.00	31,720.00	-	20,760.00	20,760.00	10,960.00
Ramasta, Nenita	2018	-	11,700.00	11,700.00	-	9,791.25	9,791.25	1,908.75
Salcedo, Jeffrey John	2018	-	62,000.00	62,000.00	-	62,000.00	62,000.00	-
Tactaquin, Jommel	2018	-	1,300.00	1,300.00	-	1,300.00	1,300.00	-
Valdez, Chriz Albyne	2017	1,534.00	-	1,534.00	1,534.00	-	1,534.00	-
Villagracia, Al	2018	-	800.00	800.00	-	800.00	800.00	-
Yngente, Alberto Martin	2018	-	11,540.00	11,540.00	-	11,540.00	11,540.00	-
<b>Total Advances to O &amp; E</b>		<b>27,554.00</b>	<b>940,179.00</b>	<b>967,733.00</b>	<b>27,554.00</b>	<b>777,513.75</b>	<b>805,067.75</b>	<b>162,665.25</b>
For Reconciliation <sup>2</sup>		5,103,915.73	-	5,103,915.73	-	-	-	5,103,915.73
<b>TOTAL CASH ADVANCE</b>		<b>20,417,396.33</b>	<b>5,458,297.69</b>	<b>25,875,694.02</b>	<b>10,668,966.88</b>	<b>2,462,139.06</b>	<b>13,131,105.94</b>	<b>12,744,588.08</b>
<b>B. PETTY CASH FUND</b>								
<b>Petty Cash Custodian</b>								
Antiporda, Victoria	2018	-	43,752.69	43,752.69	-	18,752.69	18,752.69	25,000.00
Bayawon, Glenn T.	2017	20,000.00	17,503.00	37,503.00	17,503.00	-	17,503.00	20,000.00
Campo, Darwin	2018	25,000.00	56,961.80	81,961.80	25,000.00	31,961.80	56,961.80	25,000.00
Castillo, Manolo	2017	25,000.00	20,467.75	45,467.75	20,267.75	200.00	20,467.75	25,000.00
De Jesus, Roselyn S.	2018	25,000.00	30,523.35	55,523.35	25,000.00	5,523.35	30,523.35	25,000.00
Dela Cruz, Liza T.	2018	74,565.99	386,246.05	460,812.04	74,565.99	286,246.05	360,812.04	100,000.00
Facun, Mercedes L.	2018	25,000.00	38,807.93	63,807.93	25,000.00	13,807.93	38,807.93	25,000.00
Faderan, Janette P.	2017	30,000.00	27,745.07	57,745.07	27,745.07	-	27,745.07	30,000.00
Hizo, Angelita P.	2017	25,000.00	-	25,000.00	9,674.24	-	9,674.24	15,325.76
Josol, Remedios	2017	30,000.00	30,000.00	60,000.00	30,000.00	-	30,000.00	30,000.00

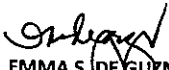
Name of Accountable Officer/Employees	Year Granted	Balance as of Dec. 31, 2017	Cash Advance/Petty Cash Granted as of May 2018	Total as of May 31, 2018	Liquidation/Replenishment CY 2018		Total Liquidation/ Replenishment	Balance as of May 31, 2018
					2017	2018		
Moga, Annabelle	2017	25,000.00	-	25,000.00	-	-	-	25,000.00
Morgate, Corazon T.	2018	40,000.00	113,437.82	153,437.82	40,000.00	73,437.82	113,437.82	40,000.00
Oflaria, Ma. Teresa L.	2017	25,000.00	24,235.48	49,235.48	24,235.48	-	24,235.48	25,000.00
Revecho, Luisa P.	2017	40,000.00	36,774.25	76,774.25	36,774.25	-	36,774.25	40,000.00
Ricamora, Pamela	2018	-	25,000.00	25,000.00	-	-	-	25,000.00
Rigonan, Ronald T.	2018	25,000.00	59,685.71	84,685.71	25,000.00	34,685.71	59,685.71	25,000.00
Rosali, Rosalinda M.	2017	100,000.00	90,333.35	190,333.35	90,333.35	-	90,333.35	100,000.00
Sabandal, Reggie B.	2017	40,000.00	-	40,000.00	-	-	-	40,000.00
Sabling, Cherrylyn C.	2018	20,000.00	55,942.08	75,942.08	20,000.00	35,942.08	55,942.08	20,000.00
Salcedo, Jeffrey John	2018	-	176,861.86	176,861.86	-	76,861.86	76,861.86	100,000.00
Solano, Allyn C.	2018	25,000.00	67,903.64	92,903.64	25,000.00	42,903.64	67,903.64	25,000.00
<b>Total Petty Cash Fund</b>		<b>619,565.99</b>	<b>1,302,181.83</b>	<b>1,921,747.82</b>	<b>516,099.13</b>	<b>620,322.93</b>	<b>1,136,422.06</b>	<b>785,325.76</b>

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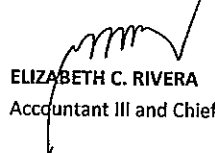
Notes:

1. Represents operating expenses for 4th qtr CY 2017, honorarium and operating expenses for 1st and 2nd quarter of CY 2018 of OVA-Washington, D.C. including balance of fund transfer (from SND) directly deposited to DBP (wire transferred). This also include fund for the Medical Insurance Premiums of OVA Official and Staff for the 1st and 2nd quarter of CY 2018 and for the Observance of the 2018 Araw ng Kagitingan in Washington, D.C. USA.
2. Represents the unaccounted balance of Advances to Officers and Employees for prior year 2004. In 2008, accounting personnel have exerted their best efforts to locate the documents and files from the old PVAO office which can be used to identify the transactions concerning the unsettled account. However, nothing was recovered from it since all the records stored in the old PVAO office were destroyed by fire. Our request for write-off of this amount was already submitted to the Office of the Auditor as of 30 Jan. 2018.

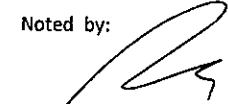
Prepared By:

  
EMMA S. DE GUZMAN  
Administrative Aide IV

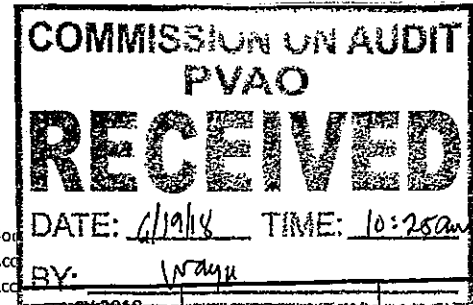
Certified Correct by:

  
ELIZABETH C. RIVERA  
Accountant III and Chief, Accounting Section

Noted by:

  
ENGR. VALERICO C. LIM III, MNSA  
OIC, Planning and Management Division

**Report on Aging of Cash Advances**  
**Schedule of Advances to SDO/Officers and Employees**  
As of May 31, 2018



Agency : PHILIPPINE VETERANS AFFAIRS OFFICE  
Agency Code : B-1110


Name	Particulars	Reference (Check No.)	Total Amount Due	Less/ Not more than 30 days	Amount Due			Date of Activity/ies	Remarks
					31-60 days	61-365 days	over 1 year		
<b>A. Advances for Special Purposes</b>									
<b>Advances to Officers &amp; Employees</b>									
Alejandrino, Olivia C.	C/A- May 11, 2018	10574384	11,640.00	11,640.00				May 15-19, 2018	Traveling expenses during deployment of Biometrics and Orientation Seminar in FSEOs- Iloilo and Bacolod under ORS No. 2018-05-1381 dated 09 May 2018.
Aquitania, Lilian G.	C/A- May 17, 2018	10574571	33,460.00	33,460.00				May 23-25, 2018	Traveling expenses during attendance to the 2nd Leg of the AFP Retirees and Veterans Convention 2018 at Aklan State University, Banga, Aklan under ORS No. 2018-05-1478 dated 17 May 2018.
Biscocho, Emmanuel	C/A- May 7, 2018	10574194	1,560.00	1,560.00				May 8-11, 2018	Traveling expenses to the 73rd Anniversary of Balete Pass in Nueva Vizcaya and to conduct site assessment /inspection in connection with the repair and improvement project at Kiangnan National Shrine, Ifugao under ORS No. 2018-05-1334 dated 07 May 2018. Unliquidated balance from the total amount of P15,900.00.
	C/A- May 29, 2018	10574923	5,800.00	5,800.00				May 30-31, 2018	Traveling expenses during conduct of ocular inspection of the Administration Building at Mt. Samat National Shrine in preparation for the detailed Architectural and Engineering Plans for Phase II of the project following completion of Phase I completed last January 2018 under ORS No.2018-05-1637 dated 29 May 2018.
Borjal, Lorena C.	C/A- May 17, 2018	10574570	10,960.00	10,960.00				May 23-25, 2018	Traveling expenses during attendance to the 2nd Leg of the AFP Retirees and Veterans Convention 2018 at Aklan State University, Banga, Aklan under ORS No. 2018-05-1476 dated 17 May 2018.
Buenafe, Lawrence Benedict	C/A- Feb. 22, 2018	10460164	22,530.00				22,530.00	Feb. 24-28, 2018	Traveling expenses during the Agency's presentation on Innovations in Governance at the 17th Governance Bootcamp by the Institute for Solidarity in Asia (ISA) held at Bai Hotel, Mandaue City, Cebu under ORS No. 2018-02-440 dtd. 22 Feb. 2018.
Cajuguiran, Raquel A.	C/A- May 17, 2018	10574567	10,960.00	10,960.00				May 23-25, 2018	Traveling expenses during attendance to the 2nd Leg of the AFP Retirees and Veterans Convention 2018 at Aklan State University, Banga, Aklan under ORS No. 2018-05-1480 dated 17 May 2018.

Name	Particulars	Reference (Check No.)	Total Amount Due	Amount Due			Date of Activity/ies	Remarks
				Less/ Not more than 30 days	31-60 days	61-365 days		
Cayton, Alfredo S.	C/A- May 17, 2018	10574567	10,960.00	10,960.00			May 23-25, 2018	Traveling expenses during attendance to the 2nd Leg of the AFP Retirees and Veterans Convention 2018 at Aklan State University, Banga, Aklan under ORS No. 2018-05-1481 dated 17 May 2018.
Grampon, Charmaine Kwin	C/A- Feb. 15, 2018	10459961	7,006.50			7,006.50	Feb. 20-28, 2018	Traveling expenses during attendance to the 17th PGS BootCamp (Basic and Master Class) conducted by ISA at the 8al Hotel, Mandaue City, Cebu under ORS No. 2018-02-000364 dtd. 15 Feb. 2018. Unliquidated balance from the total amount of P23,850.00
Hombrebueno, Don Jomar	C/A- May 11, 2018	10574382	11,640.00	11,640.00			May 15-19, 2018	Traveling expenses during deployment of Biometrics and Orientation Seminar in FSEOs- Iloilo and Bacolod under ORS No. 2018-05-1378 dated 09 May 2018.
Lapitan, Charmine Jane	C/A- May 11, 2018	10574381	11,640.00	11,640.00			May 15-19, 2018	Traveling expenses during deployment of Biometrics and Orientation Seminar in FSEOs- Iloilo and Bacolod under ORS No. 2018-05-1380 dated 09 May 2018.
Losabe, Robert	C/A- May 11, 2018	10574383	11,640.00	11,640.00			May 15-19, 2018	Traveling expenses during deployment of Biometrics and Orientation Seminar in FSEOs- Iloilo and Bacolod under ORS No. 2018-05-1379 dated 09 May 2018.
Palor, Ferdinand	C/A- May 17, 2018	10574568	10,960.00	10,960.00			May 23-25, 2018	Traveling expenses during attendance to the 2nd Leg of the AFP Retirees and Veterans Convention 2018 at Aklan State University, Banga, Aklan under ORS No. 2018-05-1479 dated 17 May 2018.
Ramasta, Nenita	C/A- May 8, 2018	10574219	1,908.75	1,908.75			May 9-10, 2018	Traveling expenses during attendance to the 73rd Anniversary of Balete Pass in Nueva Vizcaya under ORS No. 2018-05-1335 dated 07 May 2018. Unliquidated balance from the total amount of P11,700.00.
<b>Sub-Total</b>			<b>162,665.25</b>	<b>133,128.75</b>	<b>-</b>	<b>29,536.50</b>		
<b>B. Advances to Regular Disbursing Officers (SDO)</b>								
<b>Advances to Special Disbursing Officers</b>								
Aguilar, Elson K.	C/A- Aug. 30, 2017	56619438	1,454,513.72			1,454,513.72		Fund transfer for the operating requirements of OVA charged against DBP Account No. 0435-021942-030.
	C/A- Sept. 29, 2017	10358497	890,000.00			890,000.00		Maintenance and other operating expenses of the OVA for 4th quarter CY 2017 (Net of Bank Charges).
	C/A- Dec. 18, 2017	10399328	1,700,000.00			1,700,000.00		Maintenance and other operating expenses of the OVA for 1st quarter CY 2018.
	C/A- Dec. 18, 2017	10399328	600,000.00			600,000.00		Personal services of the OVA for 1st quarter CY 2018.
	C/A- Feb. 20, 2018	10460082	359,809.45			359,809.45		Medical Insurance Premium of OVA Official and Staff for the 1st qtr CY 2018.
	C/A- Mar. 21, 2018	10461160	68,894.00			68,894.00		Fund transfer for 2018 Araw ng Kagitingan in Washington D.C., USA

Name	Particulars	Reference (Check No.)	Total Amount Due	Amount Due				Date of Activity/ies	Remarks
				Less/ Not more than 30 days	31-60 days	61-365 days	over 1 year		
Aguilar, Elson K.	C/A- Mar. 27, 2018	10461304	434,500.00			434,500.00		Maintenance and other operating expenses of the OVA for 2nd quarter CY 2018.	
	C/A- Mar. 27, 2018	10461304	432,956.83			432,956.83		Personal services of the OVA for 2nd quarter CY 2018.	
	C/A- Apr. 13, 2018	10461588	233,333.10		233,333.10			Medical Insurance Premium of OVA Official and Staff for the 2nd qtr CY 2018.	
	C/A- May 30, 2018	10574961	804,000.00	804,000.00				Maintenance and other operating expenses of the OVA for CY 2018.	
Morgate, Maria Corazon T.	C/A- Feb. 22, 2018	10460162	500,000.00			500,000.00	Apr. 5-11, 2018	For operating expenses during the 76th Commemoration of Araw ng Kagitingan and 2018 Phil. Veterans Week under ORS No. 2018-02-420 dtd. 21 Feb. 2018.	
Sub-Total			7,478,007.10	804,000.00	233,333.10	6,440,674.00	-		
TOTAL			7,640,672.35	937,128.75	233,333.10	6,470,210.50	-		
For Reconciliation			5,103,915.73				5,103,915.73		
			12,744,588.08	931,328.75	233,333.10	6,470,210.50	5,103,915.73		

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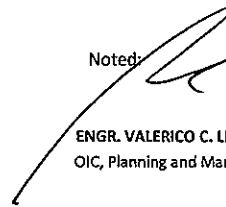
Prepared by:

  
EMMA S. DE GUZMAN  
Administrative Aide IV

Certified Correct:

  
ELIZABETH C. RIVERA  
Accountant III & Chief, Acctg. Section

Noted:

  
ENGR. VALERICO C. LIM III, MNSA  
OIC, Planning and Management Division