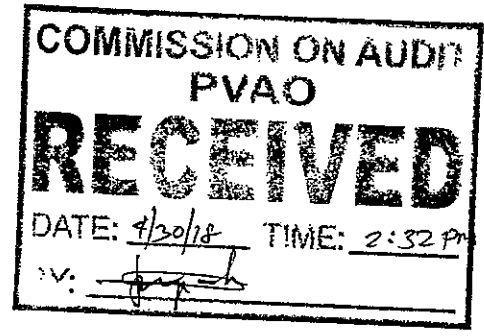


REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
PHILIPPINE VETERANS AFFAIRS OFFICE
Camp Aguinaldo, Quezon City



STATEMENT OF LIQUIDATION AND BALANCES
CASH ADVANCE/PETTY CASH FUND
As of March 31, 2018

Name of Accountable Officer/Employees	Year Granted	Balance as of Dec. 31, 2017	Cash Advance/Petty Cash Granted as of March 2018	Total as of March 31, 2018	Liquidation/Replenishment CY 2018		Total Liquidation/ Replenishment	Balance as of March 31, 2018
					2017	2018		
A. CASH ADVANCE								
Advances to Special Disbursing Officers (SDO)								
I. Active Employees								
Aguilar, Elson K. ¹	2017	15,285,926.60	1,296,160.28	16,582,086.88	10,234,509.65	-	10,234,509.65	6,347,577.23
Morgate, Maria Corazon T.	2018	-	500,000.00	500,000.00	-	-	-	500,000.00
Rosali, Rosalinda M.	2018	-	34,625.31	34,625.31	-	-	-	34,625.31
Total Advances to SDO		15,285,926.60	1,830,785.59	17,116,712.19	10,234,509.65	-	10,234,509.65	6,882,202.54
Advances to Officers and Employees								
I. Active Employees								
Aguilar, Restituto L.	2017	662.00	28,019.00	28,681.00	662.00	24,119.00	24,781.00	3,900.00
Alejandrino, Olivia C.	2018	-	18,640.00	18,640.00	-	18,640.00	18,640.00	-
Amagna, Agerico III	2018	-	12,460.00	12,460.00	-	12,460.00	12,460.00	-
Aquino, Jaylord G.	2018	-	12,460.00	12,460.00	-	12,460.00	12,460.00	-
Aquitania, Lilian G.	2018	-	7,800.00	7,800.00	-	7,800.00	7,800.00	-
Biscocho, Emmanuel	2018	-	720.00	720.00	-	720.00	720.00	-
Brillantes, Ruperto A.	2017	2,179.00	-	2,179.00	2,179.00	-	2,179.00	-
Buenafe, Lawrence Benedict	2018	-	22,530.00	22,530.00	-	-	-	22,530.00
Cajuguiran, Raquel A.	2018	-	85,710.00	85,710.00	-	74,590.00	74,590.00	11,120.00
Cayton, Alfredo S.	2018	-	33,440.00	33,440.00	-	-	-	33,440.00
Cuevas, Brian James	2018	-	18,230.00	18,230.00	-	18,230.00	18,230.00	-
Dalioan, Joe Albert	2017	2,179.00	-	2,179.00	2,179.00	-	2,179.00	-
Dela Cruz, Liza T.	2018	-	62,340.00	62,340.00	-	62,340.00	62,340.00	-
Encienzo, Isabelita	2018	-	11,940.00	11,940.00	-	11,874.17	11,874.17	65.83
Estacio, Mariciel E.	2018	-	12,960.00	12,960.00	-	12,960.00	12,960.00	-
Facun, Mercedes L.	2017	21,000.00	-	21,000.00	21,000.00	-	21,000.00	-
Firmantes, Heitrid	2018	-	67,580.00	67,580.00	-	-	-	67,580.00

Name of Accountable Officer/Employees	Year Granted	Balance as of Dec. 31, 2017	Cash Advance/Petty Cash Granted as of March 2018	Total as of March 31, 2018	Liquidation/Replenishment CY 2018		Total Liquidation/ Replenishment	Balance as of March 31, 2018
					2017	2018		
Gonzales, Romeo S.	2018	-	11,120.00	11,120.00	-	-	-	11,120.00
Grampon, Charmaine Kwin	2018	-	23,850.00	23,850.00	-	16,843.50	16,843.50	7,006.50
Hipolito, Aebvee	2018	-	17,980.00	17,980.00	-	17,980.00	17,980.00	-
Hombrebueno, Don Jomar	2018	-	11,540.00	11,540.00	-	11,540.00	11,540.00	-
Lapitan, Charmine Jane	2018	-	2,100.00	2,100.00	-	2,100.00	2,100.00	-
Lladones, Mikhael Jose	2018	-	13,120.00	13,120.00	-	9,861.00	9,861.00	3,259.00
Losabe, Robert	2018	-	5,100.00	5,100.00	-	5,100.00	5,100.00	-
Luna, Melinda I.	2018	-	11,120.00	11,120.00	-	-	-	11,120.00
Mabazza, Franklin	2018	-	2,820.00	2,820.00	-	2,820.00	2,820.00	-
Magos, Ninfa	2018	-	11,940.00	11,940.00	-	11,940.00	11,940.00	-
Morgate, Maria Corazon T.	2018	-	5,820.00	5,820.00	-	5,820.00	5,820.00	-
Palor, Ferdinand	2018	-	11,120.00	11,120.00	-	-	-	11,120.00
Tactaquin, Jommel	2018	-	1,300.00	1,300.00	-	1,300.00	1,300.00	-
Valdez, Chriz Albyne	2017	1,534.00	-	1,534.00	1,534.00	-	1,534.00	-
Yngente, Alberto Martin	2018	-	11,540.00	11,540.00	-	11,540.00	11,540.00	-
Total Advances to O & E		27,554.00	535,299.00	562,853.00	27,554.00	353,037.67	380,591.67	182,261.33
For Reconciliation ²		5,103,915.73	-	5,103,915.73	-	-	-	5,103,915.73
TOTAL CASH ADVANCE		20,417,396.33	2,366,084.59	22,783,480.92	10,262,063.65	353,037.67	10,615,101.32	12,168,379.60
B. PETTY CASH FUND								
Petty Cash Custodian								
Antiporda, Victoria	2018	-	25,000.00	25,000.00	-	-	-	25,000.00
Bayawon, Glenn T.	2017	20,000.00	17,503.00	37,503.00	17,503.00	-	17,503.00	20,000.00
Campo, Darwin	2018	25,000.00	35,554.00	60,554.00	25,000.00	10,554.00	35,554.00	25,000.00
Castillo, Manolo	2017	25,000.00	20,467.75	45,467.75	20,267.75	200.00	20,467.75	25,000.00
De Jesus, Roselyn S.	2017	25,000.00	13,092.21	38,092.21	13,092.21	-	13,092.21	25,000.00
Dela Cruz, Liza T.	2018	74,565.99	214,997.41	289,563.40	74,565.99	114,997.41	189,563.40	100,000.00
Facun, Mercedes L.	2017	25,000.00	19,361.42	44,361.42	19,361.42	-	19,361.42	25,000.00
Faderan, Janette P.	2017	30,000.00	27,745.07	57,745.07	27,745.07	-	27,745.07	30,000.00
Hizo, Angelita P.	2017	25,000.00	-	25,000.00	9,674.24	-	9,674.24	15,325.76
Josol, Remedios	2017	30,000.00	-	30,000.00	-	-	-	30,000.00
Moga, Annabelle	2017	25,000.00	-	25,000.00	-	-	-	25,000.00
Morgate, Corazon T.	2018	40,000.00	74,366.09	114,366.09	40,000.00	34,366.09	74,366.09	40,000.00
Oflaria, Ma. Teresa L.	2017	25,000.00	24,235.48	49,235.48	24,235.48	-	24,235.48	25,000.00
Revecho, Luisa P.	2017	40,000.00	-	40,000.00	-	-	-	40,000.00

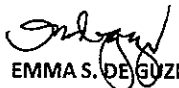
Name of Accountable Officer/Employees	Year Granted	Balance as of Dec. 31, 2017	Cash Advance/Petty Cash Granted as of March 2018	Total as of March 31, 2018	Liquidation/Replenishment CY 2018		Total Liquidation/ Replenishment	Balance as of March 31, 2018
					2017	2018		
Ricamora, Pamela	2018	-	25,000.00	25,000.00	-	-	-	25,000.00
Rigonan, Ronald T.	2018	25,000.00	40,839.39	65,839.39	25,000.00	15,839.39	40,839.39	25,000.00
Rosali, Rosalinda M.	2017	100,000.00	90,333.35	190,333.35	90,333.35	-	90,333.35	100,000.00
Sabandal, Reggie B.	2017	40,000.00	-	40,000.00	-	-	-	40,000.00
Sabling, Cherrylyn C.	2017	20,000.00	17,502.58	37,502.58	17,502.58	-	17,502.58	20,000.00
Salcedo, Jeffrey John	2018	-	100,000.00	100,000.00	-	-	-	100,000.00
Solano, Allyn C.	2017	25,000.00	19,598.86	44,598.86	19,598.86	-	19,598.86	25,000.00
Total Petty Cash Fund		619,565.99	765,596.61	1,385,162.60	423,879.95	175,956.89	599,836.84	785,325.76

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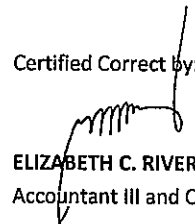
Notes:

1. Represents honorarium and operating expenses for 4th qtr CY 2017, 1st and 2nd quarter CY 2018 of OVA-Washington, D.C. including balance of fund transfer (from SND) directly deposited to DBP (wire transferred) and the remaining balance of the fund support for the Congressional Medal Awarding in Washington, D.C. USA. This also include fund for the Medical Insurance Premium of OVA Staff and during the Observance of the 2018 Araw ng Kagitingan in Washington, D.C. USA.
2. Represents the unaccounted balance of Advances to Officers and Employees for prior year 2004. In 2008, accounting personnel have exerted their best efforts to locate the documents and files from the old PVAO office which can be used to identify the transactions concerning the unsettled account. However, nothing was recovered from it since all the records stored in the old PVAO office were destroyed by fire. Our request for write-off of this amount was already submitted to the Office of the Auditor.

Prepared By:


EMMA S. DE GUZMAN
Administrative Aide IV

Certified Correct by:


ELIZABETH C. RIVERA
Accountant III and Chief, Accounting Section

Noted by:


VIRGINIA D. LOPEZ
Acting Chief, Planning & Management Division

OFFICE OF THE ASSISTANT
SECRETARY FOR PLANS AND
PROGRAMS (OASPP)

Received by: [Signature]

PHILIPPINE VETERANS AFFAIRS OFFICE

Date: I v m/n

Report on Aging of Cash Advances
Schedule of Advances to SDO/Officers and Employees
As of March 31, 2018

Agency :
Agency Code :

Book No. Regular Agency
Account Title: Travel/Operating Exp
Account Code: 5-02-01-010 to 5-02-99-040

COMMISSION ON AUDIT
PVAO
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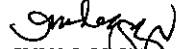
Name	Particulars	Reference (Check No.)	Total Amount Due	Less/ Not more than 30 days	Amount Due			Date of Activity/ies	Remarks
					31-60 days	61-365 days	over 1 year		
A. Advances for Special Purposes									
Advances to Officers & Employees									
Aguilar, Restituto L.	C/A- Mar. 13, 2018	10460792	3,900.00	3,900.00				Mar. 18-19, 2018	Traveling expenses during attendance to the Bauang 73rd Liberation Day Commemoration Anniversary at the Bauang Municipal Plaza, Bauang, La Union under ORS No. 2018-03-640 dated 08 Mar. 2018.
Buenafe, Lawrence Benedict	C/A- Feb. 22, 2018	10460164	22,530.00		22,530.00			Feb. 24-28, 2018	Traveling expenses during the Agency's presentation on innovations in Governance at the 17th Governance Bootcamp by the Institute for Solidarity in Asia (ISA) held at Bai Hotel, Mandaue City, Cebu under ORS No. 2018-02-440 dtd. 22 Feb. 2018.
CaJuguiran, Raquel A.	C/A- Mar. 9, 2018	10460721	11,120.00	11,120.00				Mar. 16-18, 2018	Traveling expenses during attendance to the 73rd Anniversary of Victory (Liberation) Day of Panay, Guimaras and Romblon under ORS No. 2018-03-641 dated 08 Mar. 2018.
Cayton, Alfredo S.	C/A- Mar. 9, 2018	10460718	33,440.00	33,440.00				Mar. 16-18, 2018	Traveling expenses during attendance to the 73rd Anniversary of Victory (Liberation) Day of Panay, Guimaras and Romblon under ORS No. 2018-03-641 dated 08 Mar. 2018.
Encienzo, Isabelita	C/A- Mar. 1, 2018	10460427	65.83	65.83				Mar. 5-10, 2018	Traveling expenses during the conduct of Orientation on Liquidation of Cash Advance, Acceptance of all Claims, Coaching and Mentoring Session, and Management Audit of Records Filing at FSEOs-Davao, Cagayan de Oro and Butuan City under ORS No. 2018-02-0511 dated 28 Feb. 2018. Unliquidated balance from the total amount of P11,940.00.
Firmantes, Heitrid	C/A- Mar. 9, 2018	10460719	59,480.00	59,480.00				Mar. 16-18, 2018	Traveling expenses during attendance to the 73rd Anniversary of Victory (Liberation) Day of Panay, Guimaras and Romblon under ORS No. 2018-03-641 dated 08 Mar. 2018.
	C/A- Mar. 14, 2018	10460795	8,100.00	8,100.00				Mar. 19, 2018	Traveling expenses during attendance to the Bauang 73rd Liberation Day Commemoration Anniversary at the Bauang Municipal Plaza, Bauang, La Union under ORS No. 2018-03-640 dated 08 Mar. 2018.

Name	Particulars	Reference (Check No.)	Total Amount Due	Amount Due			Date of Activity/ies	Remarks
				Less/ Not more than 30 days	31-60 days	61-365 days		
Gonzales, Romeo S.	C/A- Mar. 9, 2018	10460723	11,120.00	11,120.00			Mar. 16-18, 2018	Traveling expenses during attendance to the 73rd Anniversary of Victory (Liberation) Day of Panay, Guimaras and Romblon under ORS No. 2018-03-641 dated 08 Mar. 2018.
Grampon, Charmaine Kwin	C/A- Feb. 15, 2018	10459961	7,006.50		7,006.50		Feb. 20-28, 2018	Traveling expenses during attendance to the 17th PGS BootCamp (Basic and Master Class) conducted by ISA at the Bai Hotel, Mandaue City, Cebu under ORS No. 2018-02-000364 dtd. 15 Feb. 2018. Unliquidated balance from the total amount of P23,850.00
Lladones, Mikhael Jose	C/A- Feb. 15, 2018	10459962	3,259.00		3,259.00		Feb. 20-23, 2018	Traveling expenses during attendance to the 17th PGS BootCamp (Basic Class) conducted by ISA at the Bai Hotel, Mandaue City, Cebu under ORS No. 2018-02-000365 dtd. 15 Feb. 2018. Unliquidated balance from the total amount of P13,120.00.
Luna, Melinda	C/A- Mar. 9, 2018	10460720	11,120.00	11,120.00			Mar. 16-18, 2018	Traveling expenses during attendance to the 73rd Anniversary of Victory (Liberation) Day of Panay, Guimaras and Romblon under ORS No. 2018-03-641 dated 08 Mar. 2018.
Palor, Ferdinand	C/A- Mar. 9, 2018	10460722	11,120.00	11,120.00			Mar. 16-18, 2018	Traveling expenses during attendance to the 73rd Anniversary of Victory (Liberation) Day of Panay, Guimaras and Romblon under ORS No. 2018-03-641 dated 08 Mar. 2018.
Sub-Total			182,261.33	149,465.83	32,795.50			
B. Advances to Regular Disbursing Officers (SDO)								
Advances to Special Disbursing Officers								
Aguilar, Elson K.	C/A- Aug. 30, 2017	56619438	1,575,926.60			1,575,926.60		Fund transfer for the operating requirements of OVA charged against DBP Account No. 0435-021942-030.
	C/A- Sept. 29, 2017	10358497	890,000.00			890,000.00		Maintenance and other operating expenses of the OVA for 4th quarter CY 2017 (Net of Bank Charges).
	C/A- Oct. 19, 2017	10359014	285,490.35			285,490.35		Fund transfer in support to the Congressional Medal Awarding Ceremony and related matters.
	C/A- Dec. 18, 2017	10399328	1,700,000.00			1,700,000.00		Maintenance and other operating expenses of the OVA for 1st quarter CY 2018.
	C/A- Dec. 18, 2017	10399328	600,000.00			600,000.00		Personal services of the OVA for 1st quarter CY 2018.
	C/A- Feb. 20, 2018	10460082	359,809.45		359,809.45			Medical Insurance Premium of OVA Official and Staff for the 1st qtr FY 2018.
	C/A- Mar. 21, 2018	10461160	68,894.00	68,894.00				Fund transfer for 2018 Araw ng Kagitingan in Washington D.C., USA
	C/A- Mar. 27, 2018	10461304	434,500.00	434,500.00				Maintenance and other operating expenses of the OVA for 2nd quarter CY 2018.
	C/A- Mar. 27, 2018	10461304	432,956.83	432,956.83				Personal services of the OVA for 2nd quarter CY 2018.
Morgate, Maria Corazon T.	C/A- Feb. 22, 2018	10460162	500,000.00	500,000.00				For operating expenses during the 76th Commemoration of Araw ng Kagitingan and 2018 Phil. Veterans Week under ORS No. 2018-02-420 dtd. 21 Feb. 2018.

Name	Particulars	Reference (Check No.)	Total Amount Due	Less/ Not more than 30 days	Amount Due			Date of Activity/ies	Remarks
					31-60 days	61-365 days	over 1 year		
Rosal, Rosalinda M.	C/A- Mar. 27, 2018	10461345	34,625.31	34,625.31				Jan. 1- Feb. 28, 2018	For payment of the overtime services rendered by the Planning and Management Div. personnel specifically for the closing of the books CY 2017 as per approved Letter of Authority dated 24 Jan. 2018 under ORS No. 2018-03-858 dated 27 March 2018.
Sub-Total			6,882,202.54	1,470,976.14	359,809.45	5,051,416.95	-		
TOTAL			7,064,463.87	1,620,441.97	392,604.95	5,051,416.95	-		
For Reconciliation			5,103,915.73				5,103,915.73		
TOTAL			12,168,379.60	1,620,441.97	392,604.95	5,051,416.95	5,103,915.73		

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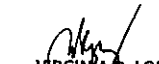
Prepared by:


EMMA S. DE GUZMAN
Administrative Aide IV

Certified Correct:


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VIRGINIA D. LOPEZ
Acting Chief, Planning and Management Division