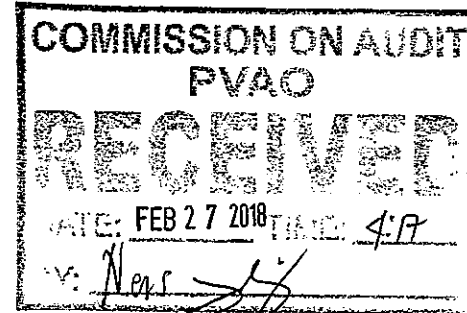


REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF NATIONAL DEFENSE  
PHILIPPINE VETERANS AFFAIRS OFFICE  
Camp Aguinaldo, Quezon City



STATEMENT OF LIQUIDATION AND BALANCES  
CASH ADVANCE/PETTY CASH FUND  
As of January 31, 2018

Name of Accountable Officer/Employees	Year Granted	Balance as of Dec. 31, 2017	Cash Advance/Petty Cash Granted as of January 2018	Total as of January 31, 2018	Liquidation/Replenishment CY 2018		Total Liquidation/ Replenishment	Balance as of January 31, 2018
					2017	2018		
<b>A. CASH ADVANCE</b>								
Advances to Special Disbursing Officers (SDO)								
I. Active Employees								
Aguilar, Elson K. <sup>1</sup>	2017	15,285,926.60	-	15,285,926.60	234,509.65	-	234,509.65	15,051,416.95
<b>Total Advances to SDO</b>		<b>15,285,926.60</b>	<b>-</b>	<b>15,285,926.60</b>	<b>234,509.65</b>	<b>-</b>	<b>234,509.65</b>	<b>15,051,416.95</b>
Advances to Officers and Employees								
I. Active Employees								
Aguilar, Restituto L.	2017	662.00	24,119.00	24,781.00	662.00	-	662.00	24,119.00
Alejandrino, Olivia C.	2018	-	2,100.00	2,100.00	-	-	-	2,100.00
Aquitania, Lilian G.	2018	-	7,800.00	7,800.00	-	7,640.00	7,640.00	160.00
Biscocho, Emmanuel	2018	-	720.00	720.00	-	720.00	720.00	-
Brillantes, Ruperto A.	2017	2,179.00	-	2,179.00	2,179.00	-	2,179.00	-
Cajuguiran, Raquel A.	2018	-	56,610.00	56,610.00	-	-	-	56,610.00
Dalioan, Joe Albert	2017	2,179.00	-	2,179.00	2,179.00	-	2,179.00	-
Dela Cruz, Liza T.	2018	-	62,340.00	62,340.00	-	32,500.00	32,500.00	29,840.00
Facun, Mercedes L.	2017	21,000.00	-	21,000.00	21,000.00	-	21,000.00	-
Lapitan, Charmine Jane	2018	-	2,100.00	2,100.00	-	-	-	2,100.00
Losabe, Robert	2018	-	5,100.00	5,100.00	-	-	-	5,100.00
Mabazza, Franklin	2018	-	2,820.00	2,820.00	-	720.00	720.00	2,100.00
Morgate, Maria Corazon T.	2018	-	5,820.00	5,820.00	-	5,442.00	5,442.00	378.00
Tactaquin, Jommel	2018	-	1,300.00	1,300.00	-	1,292.00	1,292.00	8.00
Valdez, Chriz Albyrne	2017	1,534.00	-	1,534.00	1,534.00	-	1,534.00	-
<b>Total Advances to O &amp; E</b>		<b>27,554.00</b>	<b>170,829.00</b>	<b>198,383.00</b>	<b>27,554.00</b>	<b>6,162.00</b>	<b>75,868.00</b>	<b>122,515.00</b>
For Reconciliation <sup>2</sup>		5,103,915.73	-	5,103,915.73	-	-	-	5,103,915.73
<b>TOTAL CASH ADVANCE</b>		<b>20,417,396.33</b>	<b>170,829.00</b>	<b>20,588,225.33</b>	<b>27,554.00</b>	<b>6,162.00</b>	<b>310,377.65</b>	<b>20,277,847.68</b>

Name of Accountable Officer/Employees	Year Granted	Balance as of Dec. 31, 2017	Cash Advance/Petty Cash Granted as of January 2018	Total as of January 31, 2018	Liquidation/Replenishment CY 2018		Total Liquidation/ Replenishment	Balance as of January 31, 2018
					2017	2018		
<b>B. PETTY CASH FUND</b>								
<b>Petty Cash Custodian</b>								
Antiporda, Victoria	2018	-	25,000.00	25,000.00	-	-	-	25,000.00
Bayawon, Glenn T.	2017	20,000.00	-	20,000.00	-	-	-	20,000.00
Campo, Darwin	2017	25,000.00	-	25,000.00	17,496.00	-	17,496.00	7,504.00
Castillo, Manolo	2017	25,000.00	-	25,000.00	20,267.75	-	20,267.75	4,732.25
De Jesus, Roselyn S.	2017	25,000.00	-	25,000.00	13,092.21	-	13,092.21	11,907.79
Dela Cruz, Liza T.	2017	74,565.99	116,875.22	191,441.21	91,441.21	-	91,441.21	100,000.00
Facun, Mercedes L.	2017	25,000.00	-	25,000.00	19,361.42	-	19,361.42	5,638.58
Faderan, Janette P.	2017	30,000.00	-	30,000.00	-	-	-	30,000.00
Angelita P. Hizo	2017	25,000.00	-	25,000.00	-	-	-	25,000.00
Josol, Remedios	2017	30,000.00	-	30,000.00	-	-	-	30,000.00
Moga, Annabelle	2017	25,000.00	-	25,000.00	-	-	-	25,000.00
Morgate, Corazon T.	2017	40,000.00	39,636.64	79,636.64	39,636.64	-	39,636.64	40,000.00
Ofllaria, Ma. Teresa L.	2017	25,000.00	-	25,000.00	24,235.48	-	24,235.48	764.52
Revecho, Luisa P.	2017	40,000.00	-	40,000.00	-	-	-	40,000.00
Ricamora, Pamela	2018	-	25,000.00	25,000.00	-	-	-	25,000.00
Rigonan, Ronald T.	2017	25,000.00	20,335.83	45,335.83	20,335.83	-	20,335.83	25,000.00
Rosali, Rosalinda M.	2017	100,000.00	-	100,000.00	90,333.35	-	90,333.35	9,666.65
Sabandal, Reggie B.	2017	40,000.00	-	40,000.00	-	-	-	40,000.00
Sabling, Cherrylyn C.	2017	20,000.00	-	20,000.00	17,502.58	-	17,502.58	2,497.42
Salcedo, Jeffrey John	2018	-	100,000.00	100,000.00	-	-	-	100,000.00
Solano, Allyn C.	2017	25,000.00	-	25,000.00	19,598.86	-	19,598.86	5,401.14
<b>Total Petty Cash Fund</b>		<b>619,565.99</b>	<b>326,847.69</b>	<b>946,413.68</b>	<b>373,301.33</b>	<b>0.00</b>	<b>373,301.33</b>	<b>573,112.35</b>


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Notes:

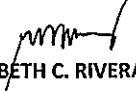
1. Represents honorarium and operating expenses for 4th qtr CY 2017 and 1st qtr CY 2018 of OVA-Washington, D.C. including balance of fund transfer directly deposited to DBP and fund for the Digitization Project courtesy of PHIVIDEC. This also include the remaining balance of the fund support for the Congressional Medal Awarding in Washington, D.C. USA.
2. Represents the unaccounted balance of Advances to Officers and Employees for prior year 2004. In 2008, accounting personnel have exerted their best efforts to locate the documents and files from the old PVAO office which can be used to identify the transactions concerning the unsettled account. However, nothing was recovered from it since all the records stored in the old PVAO office were destroyed by fire.

Name of Accountable Officer/Employees	Year Granted	Balance as of Dec. 31, 2017	Cash Advance/Petty Cash Granted as of January 2018	Total as of January 31, 2018	Liquidation/Replenishment CY 2018		Total Liquidation/ Replenishment	Balance as of January 31, 2018
					2017	2018		

Prepared By:

  
**EMMA S. DE GUZMAN**  
 Administrative Aide IV

Certified Correct by:

  
**ELIZABETH C. RIVERA**  
 Accountant III and Chief, Accounting Section

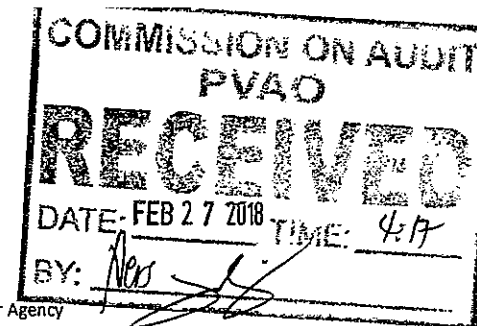
Noted by:

  
**VIRGINIA D. LOPEZ**  
 Acting Chief, Planning & Management Division

**Report on Aging of Cash Advances**  
**Schedule of Advances to SDO/Officers and Employees**  
 As of January 31, 2018

Agency : PHILIPPINE VETERANS AFFAIRS OFFICE  
 Agency Code : B-1110

Book No. Regular Agency  
 Account Title: Travel/ Operating Exp  
 Account Code: 5-02-01-010 to 5-02-99-040



Name	Particulars	Reference (Check No.)	Total Amount Due	Amount Due			Date of Activity/ies	Remarks
				Less/ Not more than 30 days	31-60 days	61-365 days		
<b>A. Advances for Special Purposes</b>								
<b>Advances to Officers &amp; Employees</b>								
Aguilar, Restituto L.	C/A- Jan. 25, 2018	10445238	24,119.00	24,119.00			Feb. 7-9, 2018	Traveling/meals and accommodation rentals incurred during PVAO's participation to the 73rd Liberation Day of Catanduanes in Virac, Catanduanes under ORS No. 2018-01-000059 dated 16 Jan. 2018.
Alejandro, Olivia C.	C/A- Jan. 31, 2018	10445466	2,100.00	2,100.00			Feb. 6-9, 2018	Traveling expenses incurred during conduct of inventory and maintenance of IT equipment; training and deployment of biometric devices; re-orientation of IT equipment troubleshooting; electronic validation and issuance of PVAO ID to pensioners; and orientation of FSEO personnel re-liquidation of cash advance/petty cash fund and new circulars /memoranda on acceptance of claim applications in FSEOs-Tarlac, Pampanga and Bataan under ORS No. 2018-01-000159 dtd. 29 Jan. 2018.
Aquitania, Lilian G.	C/A- Jan. 10, 2018	10444694	160.00	160.00			Jan. 13, 2018	Traveling expenses incurred during attendance to the CESGA Memorial and Medical Mission and Comradeship for Veterans/AFP Retirees at the Bueno Sport Bldg., Brgy. Bueno, Mangatarem, Pangasinan under ORS No. 2018-01-00013 dtd. 09 Jan. 2018. Unliquidated balance from the total amount of P7,800.00
Cajuguiran, Raquel A.	C/A- Jan. 24, 2018	10445237	56,610.00	56,610.00			Feb. 16-18, 2018	For payment of hotel accommodations and meals of PVAO officials and employees who join the Administrator during the PMA Homecoming 2018 and set-up of the PVAO Helpdesk at Fort Del Pilar, Baguio City under ORS No. 2018-01-000114 dtd. 23 Jan. 2018.
Dela Cruz, Liza T.	C/A- Jan. 30, 2018	10445416	29,840.00	29,840.00			Feb. 1-2, 2018	For payment of plane tickets, hotel accommodation and van rentals during the Administrator's 40th Birthday Celebration in Baguio City to attend the 40th Founding Anniversary under ORS No. 2018-01-000173 dtd. 30 Jan. 2018.

**OFFICE OF THE ASSISTANT SECRETARY FOR OPERATIONS AND PROGRAMS (OASPP)**

Received by: Lanny  
 Date: 28 1340/11/18

Name	Particulars	Reference (Check No.)	Total Amount Due	Amount Due				Remarks
				Less/ Not more than 30 days	31-60 days	61-95 days	over 1 year	
Lapitan, Charmine Jane	C/A-Jan. 31, 2018	1045464	2,100.00	2,100.00				Traveling expenses incurred during conduct of inventory and maintenance of IT equipment; training and deployment of biometric devices; re-orientation of IT equipment troubleshooting; electronic validation and issuance of PVAO ID to pensioners; and orientation of FSEO personnel re-liquidation of cash advance/petty cash fund and new circulars/memoranda on acceptance of claim applications in FSEOs-Tarlac, Pampanga and Batangas under ORS No. 2018-01-000158 dtd. 29 Jan. 2018.
Losabe, Robert G.	C/A-Jan. 31, 2018	1045465	5,100.00	5,100.00				Traveling expenses incurred during conduct of inventory and maintenance of IT equipment; training and deployment of biometric devices; re-orientation of IT equipment troubleshooting; electronic validation and issuance of PVAO ID to pensioners; and orientation of FSEO personnel re-liquidation of cash advance/petty cash fund and new circulars/memoranda on acceptance of claim applications in FSEOs-Tarlac, Pampanga and Batangas under ORS No. 2018-01-000157 dtd. 29 Jan. 2018.
Mabazza, Franklin	C/A-Jan. 31, 2018	1044567	2,100.00	2,100.00				Traveling expenses incurred during conduct of inventory and maintenance of IT equipment; training and deployment of biometric devices; re-orientation of IT equipment troubleshooting; electronic validation and issuance of PVAO ID to pensioners; and orientation of FSEO personnel re-liquidation of cash advance/petty cash fund and new circulars/memoranda on acceptance of claim applications in FSEOs-Tarlac, Pampanga and Batangas under ORS No. 2018-01-000160 dtd. 29 Jan. 2018.
Morgate, Maria Corazon T.	C/A-Jan. 17, 2018	1044942	378.00	378.00				For payment of expenses during official travel to conduct site assessment/inspection in connection with the PVAO-BAC Pre-Bid Conference on the procurement of projects at the Capas and Mt. Samat National Shrires under ORS No. 2018-01-00050 dtd. 16 Jan. 2018. Unliquidated balance from the total amount of P5,820.00.
Tactaguin, Jommel	C/A-Jan. 17, 2018	1044945	8.00	8.00				Traveling expenses incurred during the follow-up inspection on the proposed renovation of Mt. Samat Guesthouse joined by the Tourism Infrastructure and Enterprise Zone Authority (ITEZA) representatives under ORS No. 2018-01-00049 dtd. 16 Jan. 2018. Unliquidated balance from the total amount of P1,300.00.
Sub-Total			122,515.00	122,515.00				

Prepared by:  
 EMMMA S. DE RUZMAN  
 Administrative Assn. IV

Certified Correct:  
 EUIZABETH C. RIVERA  
 Accountant III & Chief, Acctg. Section

Noted:  
 VIRGINIA D. LOPEZ  
 Acting Chief, Planning and Management Division

Report Generated on February 21, 2018

Name	Particulars	Reference (Check No.)	Total Amount Due	Amount Due			Remarks
				Less/Not more than 30 days	31-60 days	61-365 days	
C/A-Aug. 08, 2017		45262	10,000,000.00			10,000,000.00	Fund transfer courtesy of PHIVIDEC for Digitization Project of WWII Records in Massachusetts, USA thru OVA chargeable against LBP Account No. 1672-1003-36.
C/A-Aug. 30, 2017		5619438	1,575,926.60			1,575,926.60	Fund transfer for the operating requirements of OVA charged against DBP Account No. 0435-021942-030.
C/A-Sept. 29, 2017		10358497	890,000.00			890,000.00	Maintenance and other operating expenses of the OVA for 4th quarter CY 2017 (Net of Bank Charges).
C/A-Oct. 19, 2017		10359014	285,490.35			285,490.35	Fund transfer in support to the Congressional Medal Awarding Ceremony and related matters.
C/A-Dec. 18, 2017		10399328	1,700,000.00			1,700,000.00	Maintenance and other operating expenses of the OVA for 1st quarter CY 2018.
C/A-Dec. 18, 2017		10399328	600,000.00			600,000.00	Personal services of the OVA for 1st quarter CY 2018.
Sub-Total			15,051,416.95		-	12,751,416.95	-
TOTAL			15,173,931.95		-	12,751,416.95	-
For Reconciliation							5,103,915.73
TOTAL			2,422,515.00		-	12,751,416.95	5,103,915.73
TOTAL			20,277,847.68			2,422,515.00	5,103,915.73